

**UNAPPROVED MINUTES
REGULAR SESSION
APRIL 11TH, 2023**

CALL TO ORDER

The Commissioners of the City of Valley Springs met in regular session on Tuesday, April 11th, 2023 at 6:00pm in the VS American Legion. Mayor Carl Moss called the meeting to order at 6:00pm. Answering roll call were Commissioners Rick Larsen, Sandy Severtson, Jeff Shawd & Dean Helgeson. Also present was Finance Officer Samantha Boyer, Public Works Operator Blaine Eilts and City Attorney Patrick Glover.

APPROVAL OF AGENDA

Motion by Helgeson to approve the April 11th, 2023 Proposed Agenda. Larsen seconded the motion. All voting yes. Motion Carried.

APPROVAL OF MARCH 14TH, 2023 MINUTES

Motion by Shawd to approve the March 14th, 2023 minutes as presented. Severtson seconded the motion. All voting yes. Motion Carried.

APPROVAL OF MARCH CLAIMS

Motion by Shawd to approve the March 2023 claims as presented in the amount of \$52,297.59. Helgeson seconded the motion. All voting yes. Motion Carried.

APPROVAL OF CASH REPORT

Motion by Larsen to approve the March cash report. Severtson seconded the motion. All voting yes. Motion Carried.

PUBLIC COMMENT

Joe Kafka discussed Zomer Farms Cattle Operation.

Hannah Duke also wanted to discuss Zomer Farms Cattle Operation Classification.

John Zomer & Taylor Zeutenhorst were present at the meeting to answer any questions that the public or commissioners had. They also explained their plans in detail. The City decided to table the conversation since it was well over the public comment time frame and it was not on the agenda. We will look into it further and let everyone know if there will be a special meeting.

CITY ENGINEER REPORT

The City Engineer, Gabe was not able to be present. Elizabeth spoke on Gabe's behalf. She let us know the State is still reviewing the plans and will let us know when they hear more. She also let us know First Rate Excavate is planning on starting the Water Main Project at the end of June.

OLD BUSINESS

No Old Business

NEW BUSINESS

Tim Odland spoke with the Commissioners about being our building inspector. Severtson made a motion to move forward with Tim being our building inspector. Helgeson seconded the motion. All voting yes. Motion Carried.

Bud Brandner was present at the meeting to offer to donate a piece of his property to the city. He does have a building on the property but thought maybe the Fire Dept could do a controlled burn for training purposes. Bud will keep Blaine in the loop on the electrical work. Shawd made a motion to accept the donation. Helgeson seconded the motion. All voting yes. Motion Carried.

Larsen made a motion to approve Keith Scholten to be the bus driver for swimming lessons June 5th-15th. Helgeson seconded the motion. All voting yes. Motion Carried.

Motion by Severtson to purchase new population signs. Helgeson seconded the motion. All voting yes. Motion Carried.

Motion by Larsen to approve 2023 Med-Star Ambulance Agreement. Helgeson seconded the motion. All voting yes. Motion Carried.

Motion by Shawd to let Brandon Valley Chamber move the business sign in Valley Springs. Helgeson seconded the motion. All voting yes. Motion Carried.

PUBLIC WORKS REPORT

City Maintenance Supervisor Blaine gave his monthly maintenance report.

Blaine asked commissioners if they would consider a larger credit limit on our business credit cards. The commission thought \$1,000 would be a fair limit and anything above that will need to be invoiced to the city.

Blaine gave an update on Stateline Road. Patrick is working on a contract.

Blaine is planning on going to Aberdeen May 2nd-4th to get his level 2 water certification.

Blaine gave an update on the playground equipment donated to us by the City of Brandon. They want it gone by the end of April. Blaine got a quote from American Playground & Recreation to tear down and set up new park. Severtson made a motion to approve the quotes in the amount of \$25,223.00 pending our insurance company approval. Helgeson seconded the motion. All voting yes. Motion Carried.

FINANCE OFFICER REPORT

Samantha let the Commissioners know the City was approved for the TAP grant. Construction will not start until possibly 2025.

Samantha also reminded everyone she will be on vacation from April 22nd-May 2nd.

CITY ATTORNEY REPORT

No Report

COMMISSIONER REPORT

No Report

EXECUTIVE SESSION

Motion by Shawd to go into Executive Session at 8:05pm. Severtson seconded the motion.

Motion by Larsen to come out of Executive Session at 8:35pm. Severtson seconded the motion.

All voting yes. Motion Carried.

Motion by Severtson to give Keith Staeffler a 5% raise to mow this season. Helgeson seconded the motion. All voting yes. Motion Carried.

Motion by Shawd to hire Emily Rakstad & Kianna McKinney for seasonal help at \$14.00/hour. Helgeson seconded the motion. All voting yes. Motion Carried.

ADJOURN

There being no further business before the Commission, Larsen made a motion to adjourn. Helgeson seconded the motion. All voting yes. Motion Carried. The next Regular Meeting of the Valley Springs City Commission will be May 9th, 2023 at 6:00pm in the Valley Springs American Legion, 615 Broadway Avenue.

Samantha Boyer, Finance Officer

Carl Moss, Mayor