

**CITY OF VALLEY SPRINGS
UNAPPROVED MINUTES
REGULAR SESSION
MAY 12, 2020**

CALL TO ORDER

The Commissioners of the City of Valley Springs met in regular session on Tuesday, May 12, 2020 at 6:00 PM in the VS American Legion. Due to COVID-19, audience members were required to attend by teleconference. Mayor Carl Moss presided. Answering roll call were Commissioners Lance Bauske, Dean Helgeson, Brian Staeffler and Lynn Schmidt. Also present was City Maintenance Ryan Nussbaum, Finance Officer Linda Hunnel, City Attorney Patrick Glover, and City Engineer Gabe Laber. Attending by teleconference was Jamie Hult from the Brandon Valley Journal.

Motion by Helgeson to approve the May 12, 2020 Posted Agenda. Schmidt seconded the motion. Motion carried, all voting aye.

APPROVAL OF MINUTES

Motion by Staeffler to approve the April 14, 2020 Minutes as presented.

Bauske seconded the motion. Motion carried, all voting aye.

CLAIMS AND PAYROLL

Motion by Staeffler to approve the May 12, 2020 Claims in the amount of \$43,866.64.

Helgeson seconded the motion. Motion carried, all voting aye.

MONTHLY FINANCIAL REPORTS

The Commission reviewed the April Proof of Cash Report and the April YTD Budget Report, as submitted by the Finance Officer. Motion by Bauske, second by Schmidt, to approve the April 2020 Proof of Cash Report. Motion carried, all voting aye. Motion by Staeffler, second by Bauske, to approve the April YTD Budget Report. Motion carried, all voting aye.

PUBLIC COMMENT

There was no one present for open public speaking.

CITY ENGINEER

City Engineer Gabe Laber of HDR presented the Commission with information on the loan and grant award funding at the April 27th DENR hearing. Laber said the city did not receive grant funding due to the low rates the city currently charges and the surplus in the sewer fund. The DENR recommends a surcharge on the monthly water billing of \$18.45 to cover the annual debt of the upcoming water\sewer project. Motion by Bauske to approve the SD DENR's award of \$1,779,000 for a thirty year Clean Water SRF loan at 2.125%, and a thirty year \$1,603,000 Drinking Water SRF loan at 2.125%. Staeffler seconded the motion. Roll Call Vote: Aye- Bauske, Helgeson, Staeffler and Schmidt. Motion carried. Labe said the project will be bid this coming winter and construction will take place summer 2021. The bid opening for the Water Tower Coating Project will be held May 19th at 2pm at City Hall. The interior\exterior coating should take place yet this year.

NEW BUSINESS

Resolution 2020-05 A Resolution in Support of Gov. Kristi Noem's Executive Order 2020-20. City Attorney Glover explained the resolution, which supports Governor Noem's Back to Normal Plan and rescinds Resolution 2020-04. Schmidt made a motion to approve Resolution 2020-05.

Helgeson seconded. Roll Call Vote: Aye-Bauske, Helgeson, Staeffler and Schmidt. Motion carried.

6:30 PUBLIC HEARING-Rezoning of Lots 21-26, Block 1, Homestead @ Valley View Addition to R-1. Developer Ron Kuiper was present to answer any questions. The First Reading of Rezoning Ordinance 347 was held. The Second Reading and Approval of Ordinance 347 will be held at the June 9,2020 meeting.

OLD BUSINESS

The deadline for TAP Funding for the Shared Use Path is approaching. As the current path was shortened due to cost overruns, the commission had to decide whether or not to apply for funding this year to continue the project. Staeffler made a motion to move forward on the shared use path project. Staeffler seconded. Roll call vote: aye-Bauske, Helgeson, Staeffler and Schmidt. Motion carried.

PUBLIC WORKS REPORT

City Maintenance Employee Ryan Nussbaum gave the May 12, 2020 Maintenance Report. Nussbaum presented the commission with street patching prices for Sunnyside, Riley Street and Broadway. Staeffler made a motion to hire Myrl & Roys to patch the designated areas on Sunnyside and Riley Street for a bid quote of \$47,776. Bauske seconded. Roll Call Vote: Aye-Bauske, Helgeson, Staeffler and Schmidt. Motion carried. The patching on Broadway will have to wait another year due to budget constraints.

Drain Tile discussion for the creek running through town was tabled until the June 9, 2020 meeting as Nussbaum was waiting for two more bids.

Nussbaum said there have been parking problems due to the narrowness of Sunnyside Avenue. The issue will be placed on the June 9th regular meeting agenda.

FINANCE OFFICER REPORT

FO Hunnel reported that the 2018 Annual Report had been completed by Don Finstad, CPA. Schoenfish & Co., Inc. will begin the 2017-18 Municipal Audit next week.

A municipal CD in the amount of \$148,241.78 matures on 5/18/20. Helgeson made a motion to renew the CD for one year at a rate of .60%. Schmidt seconded the motion. Roll Call Vote: Aye-Bauske, Helgeson, Staeffler and Schmidt. Motion carried.

Hunnel is scheduling Fast Deposit training with First National Bank and is planning to start monthly billing of water\sewer utility bills in October 2020.

Hunnel discussed fence height regulations with the commission. Also discussed was the 30 year assessment fee billed each June on the utility bills. According to the latest water\sewer rate resolution, Hunnel thought the 30 year assessment fee listed should be recorded as a water meter fee. She will contact the accountant for guidance on this.

COMMISSION REPORTS

No reports.

ATTORNEY REPORT

City Attorney Patrick Glover is continuing his research in determining who has the responsibility of maintaining county roads within city limits. The bridge ownership issue was also discussed.

EXECUTIVE SESSION

Motion by Staeffler, second by Bauske, to enter into Executive Session in accordance with SDCL 1-25-2 (1) Personnel, at 7:00 PM. All aye. Motion to exit Executive Session was made by Bauske at 7:10 PM. Second by Staeffler. All aye. No action was taken.

ADJOURN

There being no further business before the Commission, Bauske made a motion to adjourn at 7:10 PM. Staeffler seconded. Motion carried, all voting aye. The next regular meeting of the Valley Springs City Commission will be June 9, 2020 at 6 PM in the Valley Springs American Legion, 615 Broadway Avenue.

Linda D. Hunnel, Finance Officer

Carl Moss, Mayor

CITY OF VALLEY SPRINGS

CLAIMS

12-May-20

EFTPS - U. S. DEPT OF TREASURY	\$1,046.76	APRIL232020 PR TAXES
FIRST NATIONAL BANK	\$129.10	APRIL POS PURCHASES
FIRST NATIONAL BANK	\$162.50	NSF CHK AND FEES
SD DEPT OF LABOR - UNEMPLOYMEN	\$103.88	1ST QTR REEMPLOYMENT
EFTPS - U. S. DEPT OF TREASURY	\$1,002.78	MAY072020 PR TAXES
MARV'S SANITARY, INC.	\$56.00	APRIL GARBAGE SERVICE
WELLMARK/BLUE CROSS	\$999.74	MAY HEALTH INS PREMIUM
NATIONAL RURAL WATER ASSOC	\$905.26	MAY WATER METER LOAN PAYT
LUNSTRA, JAY	\$486.99	042320 PR
LINDA HUNNEL	\$1,096.87	042320 PR
NUSSBAUM, RYAN	\$1,633.17	042320 PR
NAMANNY, SANDRA	\$303.47	042320 PR
DELTA DENTAL OF SD	\$88.00	MAY DENTAL INS
JORDAN KOECER	\$37.29	WATER DEPOSIT REFUND
SD RETIREMENT SYSTEM	\$835.26	APRIL RETIREMENT CONTRIBUTION
LUNSTRA, JAY	\$512.83	050720 PR
JOHN VERMEER	\$28.53	050720 PR
KEITH STAEFFLER	\$93.74	050720PR
LINDA HUNNEL	\$998.55	050720 PR
NUSSBAUM, RYAN	\$1,542.63	050720 PR
NAMANNY, SANDRA	\$298.21	050720 PR
ALLIANCE COMMUNICATIONS COOP	\$379.00	APRIL PHONE SERVICE
AUTOMATIC BUILDING CONTROLS	\$240.00	ANNUAL MAINTENANCE
BRANDON ACE HARDWARE	\$128.48	CITY MAINTENANCE
BRANDON VALLEY SCHOOL DISTRICT	\$73.19	APRIL GAS PURCHASE
BV JOURNAL	\$381.48	APRIL PUBLICATIONS
CORE & MAIN LP	\$100.47	WATER UTILITY MAINT
DONALD E FINSTAD	\$2,440.00	2018 ANNUAL REPORT
ELAN FINANCIAL SERVICES	\$173.27	CITY MAINTENANCE
GOODWILL OF THE GREAT PLAINS	\$39.00	DOCUMENT SHRED
HAWKINS WATER TREATMENT	\$5.00	WATER PURIFICATION
HDR ENGINEERING INC	\$5,135.00	WAS ENGINEERING FEES
JENSEN ELECTRIC, INC	\$733.77	SHOP, TOWER ELECTRICAL
L G EVERIST, INC	\$723.52	STREET-GRAVEL PURCHASE
MANLEY TIRE & OIL SERVICE	\$10.00	TIRE REPAIR
MEIERHENRY SARGENT, LLP	\$564.00	APRIL LEGAL SERVICES
MENARDS	\$33.19	CITY MAINTENANCE
MIDAMERICAN ENERGY	\$126.53	APRIL NATURAL GAS
SD DEPT OF TRANSPORTATION	\$5,413.39	SHARED USE PATH PAYT
SIOUX VALLEY ENERGY	\$3,018.06	APRIL ELECTRIC SERVICE
STUMP REMOVAL SERVICES	\$537.75	PARK MAINT
STURDEVANT'S AUTO PARTS	\$136.23	VEHICLE MAINT
USA BLUEBOOK	\$772.62	WATER TOWER PUMP

VALLEY SPRINGS FARMERS COOP	\$300.70	DIESEL PURCHASE
VALLEY SPRINGS FIRE DEPARTMENT	\$10,000.00	ANNUAL FIRE DEPT CONTRIBUTION
VERIZON WIRELESS	\$40.43	APRIL CELL SERVICE
	\$43,866.64	