

**UNAPPROVED MINUTES  
REGULAR SESSION  
JUNE 13TH, 2023**

**CALL TO ORDER**

The Commissioners of the City of Valley Springs met in regular session on Tuesday, June 13th, 2023 at 6:00pm in the VS American Legion. Acting Mayor Rick Larsen called the meeting to order at 6:00pm. Answering roll call were Commissioners Sandy Severtson, Jeff Shawd & Dean Helgeson. Also present was Finance Officer Samantha Boyer, Public Works Operator Blaine Eilts and City Attorney Patrick Glover.

**APPROVAL OF AGENDA**

Motion by Severtson to approve the June 13th, 2023 Proposed Agenda. Helgeson seconded the motion. All voting yes. Motion Carried.

**APPROVAL OF MAY 9TH, 2023 MINUTES**

Motion by Shawd to approve the May 9th, 2023 minutes as presented. Severtson seconded the motion. All voting yes. Motion Carried.

**APPROVAL OF MAY CLAIMS**

Motion by Shawd to approve the May 2023 claims as presented in the amount of \$76,182.72. Helgeson seconded the motion. All voting yes. Motion Carried.

**APPROVAL OF CASH REPORT**

Motion by Severtson to approve the May cash report. Shawd seconded the motion. All voting yes. Motion Carried.

**PUBLIC COMMENT**

No Public Comment

**CITY ENGINEER REPORT**

The City Engineer, Gabe was present at the meeting to give an update on the Water Main Project happening in 2023. First Rate Excavate is planning on starting the project the week of June 26<sup>th</sup>.

**OLD BUSINESS**

No Old Business.

**NEW BUSINESS**

Motion by Shawd to approve a One Day Liquor License for All Saints Church on September 30<sup>th</sup>, 2023. Helgeson seconded the motion. All voting yes. Motion Carried

Todd Versteeg was present to ask the Commissioners about moving his current chain linked fence back to his property line. Helgeson made a motion for him to move it but if there becomes any issues he will need to move it back to where it currently is. Shawd seconded the motion. All voting yes. Motion Carried.

Shawd made a motion to give Mayor Moss the authority to sign the TAP Sidewalk agreement. Severtson seconded the motion. All voting yes. Motion Carried.

Shawd made a motion to Rezone Lot 5 Tract 4 of Olson's Addition from AG to I-1 Light Industrial. Severtson seconded the motion. All voting yes. Motion Carried.

Shawd made a motion to allow fireworks on July 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> from 10:00am-11:00pm. Helgeson seconded the motion. All voting yes. Motion Carried.

Helgeson made a motion to amend the firework dates to July 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> from 10:00am-11:00pm. Severtson seconded the motion. All voting yes. Motion Carried.

Severtson made a motion to approve the 2021 Annual Report. Helgeson seconded the motion. All voting yes. Motion Carried.

**PUBLIC WORKS REPORT**

City Maintenance Supervisor Blaine gave his monthly maintenance report.

Shawd made a motion to approve the business credit cards to have a credit limit of \$2,500. Helgeson seconded the motion. All voting yes. Motion Carried.

Shawd made a motion to approve getting a second maintenance vehicle with a cap of \$3,000. Blaine will start looking. Helgeson seconded the motion. All voting yes. Motion Carried.

Blaine let the Commissioners know he will bring a street bid to the next meeting. He also gave an update on the new city park.

**FINANCE OFFICER REPORT**

Samantha let the Commissioners know she sent out the Summer Newsletter. She mailed it out & put it on the website.

**CITY ATTORNEY REPORT**

No Report

**COMMISSIONER REPORT**

Severtson asked the other Commissioners what they thought about putting up signs about flying drones in town. They will be putting up signs at a few different locations.

**ADJOURN**

There being no further business before the Commission, Shawd made a motion to adjourn. Helgeson seconded the motion. All voting yes. Motion Carried. The next Regular Meeting of the Valley Springs City Commission will be July 11th, 2023 at 6:00pm in the Valley Springs American Legion, 615 Broadway Avenue.

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Samantha Boyer, Finance Officer

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Rick Larsen, Acting Mayor

## May 2023 Payables

A & B Business Solutions	\$203.62	04/21-05/20 Services
Alliance Communication	\$236.00	May Phone/Internet
Blaine Eilts	\$78.24	Runnings Reimbursement
Blaine Eilts	\$140.00	Travel Reimbursement
		5/1/23-5/4/23
Brandon Ace Hardware	\$171.95	Maintenance Supplies
BV Journal	\$111.88	Public Notices
BV School District	\$239.03	May Fuel
Core & Main	\$267.08	Maintenance Supplies
Culligan Water	\$37.00	Water for City Hall & Shop
		May Dental
Delta Dental	\$95.00	2021 Annual Report
Don Finstad CPA	\$4,660.00	05/05/23 Payroll Taxes
EFTPS	\$1,550.94	05/19/23 Payroll Taxes
EFTPS	\$1,935.48	Weather Sirens
Federal Signal	\$19,094.80	Maint. Supp. & Stamps for Water Bills
First National Bank Credit Cards	\$501.26	Water Supplies
Hawkins	\$20.00	Water Main & Well House Project
HDR Engineering	\$21,000.00	June Health Insurance
		Lawn Mower Tire Repair
HPSD	\$1,774.16	May Trash Bill
Manley Tire	\$26.72	Attorney Fees
Marv's	\$35.00	Maintenance Supplies
Meierhenry Sargent	\$570.00	
Menards	\$538.78	

MidAmerican Energy	\$82.65	April Gas Charges
Norberg Paints	\$104.39	Fire Hydrant Paint
Performance Press	\$129.80	Building Permits
Performance Press	\$50.00	Business Cards for Tim Odland
Samantha Boyer	\$353.43	May- June Mileage
Sandy Severtson	\$297.50	May Consulting
SD Dept. of Ag. & Nat. Resources	\$300.00	2023 Annual Fee
SD Public Health Laboratory	\$15.00	Water Tests
SD Retirement	\$1,265.72	May Retirement
Sign Solutions	\$703.13	Population Signs
Sioux Falls Humane Society	\$230.43	May Services
Sioux Valley Energy	\$4,162.76	April Electricity
Sturdevants	\$54.80	Maintenance Supplies
Thompson	\$1,092.42	Install Power to new sirens
U Drive Technology	\$50.16	Monthly Text Services
Valley Springs Coop	\$1,359.70	May Fuel & Oil
Verizon	\$81.97	Maintenance Phone

## May 2023 Payroll

Samantha Boyer	\$1,771.53	05/05/23 Payroll
Blaine Eilts	\$1,982.04	05/05/23 Payroll
Sandy Namanny	\$792.19	05/05/23 Payroll
Eugene Reaves	\$501.71	05/05/23 Payroll
Kianna McKinney	\$302.08	05/05/23 Payroll
Keith Staeffler	\$87.45	05/05/23 Payroll
Emily Rakstad	\$325.13	05/05/23 Payroll
Samantha Boyer	\$2,142.42	05/19/23 Payroll
Blaine Eilts	\$2,346.27	05/19/23 Payroll
Sandy Namanny	\$507.19	05/19/23 Payroll
Eugene Reaves	\$604.87	05/19/23 Payroll
Kianna McKinney	\$391.42	05/19/23 Payroll
Keith Staeffler	\$361.43	05/19/23 Payroll
Emily Rakstad	\$446.19	05/19/23 Payroll