

**UNAPPROVED MINUTES  
REGULAR SESSION  
AUGUST 8TH, 2023**

**CALL TO ORDER**

The Commissioners of the City of Valley Springs met in regular session on Tuesday, August 8th, 2023 at 6:00pm in the VS American Legion. Mayor Carl Moss called the meeting to order at 6:00pm. Answering roll call were Commissioners Rick Larsen, Sandy Severtson & Jeff Shawd. Also present was Finance Officer Samantha Boyer, Public Works Operator Blaine Eilts and City Attorney Patrick Glover.

**APPROVAL OF AGENDA**

Motion by Larsen to approve the August 8th, 2023 Proposed Agenda. Severtson seconded the motion. All voting yes. Motion Carried.

**APPROVAL OF JULY 11TH, 2023 MINUTES**

Motion by Shawd to approve the July 11th, 2023 minutes as presented. Larsen seconded the motion. All voting yes. Motion Carried.

**APPROVAL OF JULY CLAIMS**

Motion by Shawd to approve the July 2023 claims as presented in the amount of \$196,906.59. Severtson seconded the motion. All voting yes. Motion Carried.

**APPROVAL OF CASH REPORT**

Motion by Severtson to approve the July cash report. Larsen seconded the motion. All voting yes. Motion Carried.

**PUBLIC COMMENT**

The flag that a resident has flying on Valley drive was discussed. Mayor Moss will contact the homeowner.

**CITY ENGINEER REPORT**

The City Engineer, Gabe was present at the meeting to give an update on the Water Main Project happening right now. Gabe also gave an update on the new well house, advertisement for bids will start on Wednesday, August 9<sup>th</sup>. The estimated completion date for the entire project is November 2024.

Motion by Larsen to approve proposed change order in the amount of \$77,714.73. Shawd seconded the motion. All voting yes, Motion Carried.

Motion by Severtson to approve pay request to First Rate Excavate in the amount of \$218,710.40. Shawd seconded the motion. All voting yes. Motion Carried.

**OLD BUSINESS**

No Old Business.

**NEW BUSINESS**

Motion by Shawd to approve a One Day Liquor License for Valley Springs Fire Department on September 9th, 2023. Severtson seconded the motion. All voting yes. Motion Carried.

The 1<sup>st</sup> Reading of the 2024 Budget- Ordinance 364 was held. The 2<sup>nd</sup> Reading will be at the September 12<sup>th</sup>, 2023 Meeting.

**PUBLIC WORKS REPORT**

City Maintenance Supervisor Blaine gave his monthly maintenance report.

Shawd made a motion to approve Horizon to do paint stripping on Broadway Ave in the amount of \$1,241.48. Severtson seconded the motion. All voting yes. Motion Carried.

Larsen made a motion to approve purchasing gravel in the amount of \$4,935.00. Shawd seconded the motion. All voting yes. Motion Carried.

Shawd made a motion to approve \$20,000 for crack seal. Larsen seconded the motion. All voting yes. Motion Carried.

Blaine let the Commissioners know he might attend the Annual Water Conference in Spearfish this year. Blaine gave an update on the 30MPH sign. He will call the County. He also gave an update on the new park in town.

**FINANCE OFFICER REPORT**

Samantha gave an update on City Hall. She is waiting for Air Quality tests to come back. The Annual SDML Conference is being held in Rapid City this year in October. Samantha let them know to let her know if they would like to attend.

**CITY ATTORNEY REPORT**

No Report

**COMMISSIONER REPORT**

Severtson spoke with The Chamber of Commerce about moving the sign they have on the way in to town. The sign was discussed as well as a new location for the sign.

**ADJOURN**

There being no further business before the Commission, Shawd made a motion to adjourn. Severtson seconded the motion. All voting yes. Motion Carried. The next Regular Meeting of the Valley Springs City Commission will be September 12th, 2023 at 6:00pm in the Valley Springs American Legion, 615 Broadway Avenue.

\_\_\_\_\_  
Samantha Boyer, Finance Officer

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Carl Moss, Mayor

**July 2023 Payables**

A & B Business Solutions	\$154.21	06/21-07/20 Services
Alliance Communication	\$275.00	July Phone/Internet
Around the Clock	\$427.99	Clean out shop sewer
Bob's Lock & Key	\$149.74	Service Call
Brandon Ace Hardware	\$174.25	Maintenance Supplies
BV Journal	\$136.02	Public Notices
BV School District	\$168.79	July Fuel
Core & Main	\$1,158.09	Maintenance Supplies
Costco Membership	\$63.72	Annual Membership
Culligan	\$27.75	Water for City Hall & Shop
Delta Dental	\$95.00	July Dental
Double H Paving	\$40,835.80	Asphalt Repairs Around Town
EFTPS	\$1,426.50	07/14/23 Payroll Taxes
EFTPS	\$1,485.56	07/28/23 Payroll Taxes
Federal Signal	\$40,275.28	Weather Sirens
First National Bank Credit	\$1,276.56	Maint. Supp. & Stamps for
Cards		Water Bills
Hawkins	\$2,226.48	Water Supplies
HDR Engineering	\$25,904.25	Water Main & Well House
		Project
Heiman Fire Equipment	\$108.00	Annual Fire Extinguisher
		Inspection
HPSD	\$1,774.16	July Health Insurance
Marv's	\$199.00	July Trash Bill
Menards	\$623.01	Maintenance Supplies

MidAmerican Energy	\$17.47
Minnehaha County Sheriff	\$11,425.70
Norberg Paints	\$25.36
One Call Systems	\$60.48
Plunketts	\$319.50
Roto Rooter	\$435.00
Runnings	\$121.56
SD Public Health Laboratory	\$44.00
SD Retirement	\$1,217.10
Service Master	\$1,815.17
Sioux Falls Humane Society	\$656.64
Sioux Valley Energy	\$4,548.06
Sturdevants	\$45.53
U Drive Technology	\$50.08
US Bank & Trust	\$6,024.63
US Bank & Trust	\$19,927.10
US Bank & Trust	\$18,003.68
Valley Springs Coop	\$116.96
Verizon	\$81.97
W&N Construction	\$2,111.54

June Gas Charges  
 3rd Quarter Police Services  
 Maintenance Supplies  
 Locate Tickets April- June  
 City Hall Pest Control  
 Sewer Clean Out  
 Maintenance Supplies  
 Water Tests  
 July Retirement  
 Clean City Hall  
 June Services  
 June Electricity  
 Maintenance Supplies  
 Monthly Text Services  
 Sewer Loan P&I  
 Quarterly Payment for Clean  
 Water Loan  
 Quarterly Payment for  
 Drinking Water Loan  
 July Diesel  
 Maintenance Phone  
 Gravel purchase

## July 2023 Payroll

Samantha Boyer	\$1,987.68	07/14/23 Payroll
Blaine Eilts	\$2,045.95	07/14/23 Payroll
Eugene Reaves	\$722.09	07/14/23 Payroll
Kianna McKinney	\$233.47	07/14/23 Payroll
Keith Staeffler	\$96.62	07/14/23 Payroll
Emily Rakstad	\$314.18	07/14/23 Payroll
Samantha Boyer	\$1,927.86	07/28/23 Payroll
Blaine Eilts	\$2,106.65	07/28/23 Payroll
Eugene Reaves	\$369.96	07/28/23 Payroll
Kianna McKinney	\$383.36	07/28/23 Payroll
Keith Staeffler	\$110.94	07/28/23 Payroll
Emily Rakstad	\$595.14	07/28/23 Payroll