

**UNAPPROVED MINUTES
REGULAR SESSION
AUGUST 9TH, 2022**

CALL TO ORDER

The Commissioners of the City of Valley Springs met in regular session on Tuesday, August 9th, 2022 at 6:00pm in the VS American Legion. Mayor Carl Moss called the meeting to order at 6:00pm. Answering roll call were Commissioners Sandy Severtson & Rick Larsen. Also present was Finance Officer Samantha Boyer, Public Works Director Blaine Eilts and City Attorney Patrick Glover.

APPROVAL OF AGENDA

Motion by Severtson to approve the August 9th, 2022 Proposed Agenda. Larsen seconded the motion. All voting yes. Motion Carried.

APPROVAL OF JULY 12TH, 2022 MINUTES

Motion by Larsen to approve the July 12th, 2022 minutes as presented. Severtson seconded the motion. All voting yes. Motion Carried.

APPROVAL OF JULY CLAIMS AND PAYROLL

Motion by Severtson to approve the July 2022 claims & payroll as presented in the amount of \$41,244.50. Larsen seconded the motion. All voting yes. Motion Carried.

APPROVAL OF CASH REPORT

Motion by Larsen to approve the July cash report. Severtson seconded the motion. All voting yes. Motion Carried.

PUBLIC COMMENT

Logan Herman & Keith Kix asked if they could plan to have their wedding at the Baseball Field on September 23rd, 2023. They were told what they would need to do and were told to come back to a meeting next June or July to get everything done for the wedding. On The Rocks will be supporting the alcohol.

OLD BUSINESS

City Attorney Patrick Glover gave an update on the Dakota Cir. Fence Issue. The fence will be down by the end of September.

NEW BUSINESS

Mandy Wiertzema came to speak with the Board Members about the traffic concerns she has on Sunnyside Ave & Southside Ave. Mandy and her neighbors have witnessed a teenager driving about 40MPH down Sunnyside and Southside and almost hit children on bikes and herself. She is asking the board what we can do to stop this. She was told to call the Sheriff's Department, tell them who it is and they will go talk to the parents. Mandy asked if we can have more police presence in town. She also asked if we could put in stop signs on Sunnyside Ave & Southside Ave. Samantha will call the Captain Zishka.

Motion by Larsen to accept Brian Staeffler's Resignation as Commissioner. Severtson seconded the motion. All voting yes. Motion Carried. Staeffler was not present during the meeting. Mayor Moss, on behalf of the Citizens on Valley Springs, thanked Commissioner Brian Staeffler for his service to the city.

Motion by Severtson to approve On The Rocks Noise Restriction Permit. Larsen seconded the motion. All voting yes. Motion Carried.

Motion by Larsen to approve BJM to put in a driveway off of the Highway. Severtson seconded the motion. All voting yes. Motion Carried.

1st Reading of Ordinance No. 360 was held. 2nd Reading will be held on September 13th, 2022.

Motion by Severtson to appoint Rick Larsen as Acting Mayor in the event Mayor Moss is absent. Moss seconded the motion. All voting yes. Motion Carried.

CITY ENGINEER REPORT

Gabe our City Engineer was present to speak about closing out the project from last summer. There is a few more things that'll need to be done to close it out. He also discussed the Water Main & Well House Improvement Project. Construction will hopefully be starting next summer.

A motion was made by Severtson to approve pay request of \$48,792.93 to ASCO contingent on speaking with ASCO about specific items. Larsen seconded the motion. All voting yes. Motion Carried.

A motion was made by Larsen to put HDR under contract for the Water Main & Well House Improvement Project. Severtson seconded the motion. All voting yes. Motion Carried.

PUBLIC WORKS REPORT

City Maintenance Supervisor Blaine gave his monthly maintenance report.

Motion by Severtson to approve Ryan Nussbaum to help with Water System Treatment anytime Blaine is absent for a vacation. Larsen seconded the motion. All voting yes. Motion Carried.

Motion by Larsen to extend the dump hours on Tuesday's to 4:00pm-8:00pm & Saturday's to 10:00am-2:00pm. Blaine will send out a text alert and Samantha will put this information in the Fall Newsletter she sends out. Severtson seconded the motion. All voting yes. Motion Carried.

Blaine presented a bid from Hydro Klean for Sewer Cleaning in the amount of \$12,590.00. Larsen made a motion to approve the bid. Severtson seconded the motion. All voting yes. Motion Carried.

Blaine discussed starting a spec sheet for new developments. It will be added to the agenda in September.

Wild animals have made more of a presents in town. We discussed what to do about wild animals.

Blaine let the board members the culvert on Valley Drive in broken, under the road is fine. We need a new culvert and dirt. Blaine will get the repair for the culvert scheduled.

Blaine gave an update on ASCO Street Repair. ASCO is behind on their project and they will have to push ours back until 2023.

FINANCE OFFICER REPORT

Samantha read a card from The Valley Springs Community Club thanking the Board Members for their generous donation for their annual fireworks display.

Samantha let the Board Members know we have a CD up for renewal with the new rates. The Board Members let Samantha know to renew the CD for 1 year.

The Annual SDML Conference is being held in Watertown this year in October. Samantha let the Board Members know she plans to attend and told them to let her know if they would like to attend.

CITY ATTORNEY REPORT

No Report

COMMISSIONER REPORT

Severtson asked our attorney if someone can sue their neighbor if their tree falls on their house. Patrick Glover said if the tree falls on your neighbor's house and damages it, yours & your neighbor's homeowners insurance would cover any costs. If it doesn't do any damage, whoever's yard it lands in, is responsible to clean up the tree.

Mayor Moss asked about the sidewalk in front of 201 Dunham Ave. Samantha told Moss the resident came in to the office to say he doesn't have any concrete under all of the gravel. The Council Members decided the Property Owner needs to repair the sidewalk.

ADJOURN

There being no further business before the Commission, Larsen made a motion to adjourn at 7:13pm. Severtson seconded the motion. All voting yes. Motion Carried. The next regular meeting of the Valley Springs City Commission will be September 13th, 2022 at 6:00pm in the Valley Springs American Legion, 615 Broadway Avenue.

Samantha Boyer, Finance Officer

Carl Moss, Mayor

July 2022 Payables

A & B Business Solutions	\$154.16	06/21-07/20 Services
Alliance Communication	\$237.00	July Phone/Internet
BV Journal	\$113.93	Public Notices
BV School District	\$242.40	July Fuel
Core & Main	\$342.10	Maintenance Supplies
Culligan	\$19.00	Water for City Hall & Shop
Dakota Fluid Power	\$87.85	Maintenance Supplies
Delta Dental	\$91.00	July Dental
EFPTS	\$188.58	Quarter 2 Commissioners PR Taxes
EFPTS	\$1,093.19	July 1st Payroll Taxes
EFPTS	\$1,164.19	July 15th Payroll Taxes
EFPTS	\$9.18	Julie's June Payroll Taxes
EFPTS	\$1,065.52	July 29th Payroll Taxes
First National Bank Credit Cards	\$317.76	Maint. Supplies & Stamps
GCC Tech	\$185.90	2nd Quarter Antivirus & Support for Sandy's Computer
Gov Office	\$570.00	Annual Website Dues
Hawkins	\$1,398.94	Water Supplies
Heiman	\$54.00	Annual Fire Extinguisher Inspection
HPSD	\$1,706.82	July Insurance Premiums
Interstate Sales LLC	\$95.85	Maintenance Supplies
Lacy Ruud	\$70.00	Water Deposit Refund
Manley Tire	\$23.12	Tire Repair
Marv's	\$83.00	July Trash
Menards	\$80.14	Maintenance Supplies
MidAmerican Energy	\$25.80	July Gas Charges
One Call Systems	\$44.80	Message Fees April-June 2022
Sandy Severtson	\$124.25	July FO Consulting
SD Dept of Labor- Unemployment	\$169.89	2nd Quarter unem tax
SD Retirement	\$1,479.69	July Retirement
Sioux Falls Humane Society	\$105.66	July Services
Sioux Valley Energy	\$4,341.67	July Electricity
Sturdevant's	\$55.11	Maintenance Supplies
Thein Well	\$4,398.50	Well Maintenance
U Drive Technology	\$82.16	July Services
US Bank	\$6,024.63	Sewer Loan P & I
Valley Springs Community Club	\$500.00	Fireworks Donation
Valley Springs Coop	\$510.20	July Fuel
Verizon	\$92.60	Maintenance phone
	\$27,348.59	

July Payroll

Samantha Boyer	\$1,446.42	7/1/22 Payroll
Blaine Eilts	\$1,495.16	7/1/22 Payroll
Jay Lunstra	\$577.63	7/1/22 Payroll
Sandy Namanny	\$566.53	7/1/22 Payroll
John Vermeer	\$156.78	7/1/22 Payroll
Keith Staeffler	\$143.16	7/1/22 Payroll
Samantha Boyer	\$1,565.69	7/15/22 Payroll
Blaine Eilts	\$1,855.89	7/15/22 Payroll
Jay Lunstra	\$634.64	7/15/22 Payroll
Sandy Namanny	\$468.01	7/15/22 Payroll
John Vermeer	\$144.53	7/15/22 Payroll
Keith Staeffler	\$229.72	7/15/22 Payroll
Samantha Boyer	\$1,721.65	7/29/22 Payroll
Blaine Eilts	\$1,545.84	7/29/22 Payroll
Jay Lunstra	\$585.23	7/29/22 Payroll
Sandy Namanny	\$464.62	7/29/22 Payroll
John Vermeer	\$97.98	7/29/22 Payroll
Keith Staeffler	\$196.43	7/29/22 Payroll
	\$13,895.91	