

**UNAPPROVED MINUTES
REGULAR SESSION
SEPTEMBER 18TH, 2023**

CALL TO ORDER

The Commissioners of the City of Valley Springs met in regular session on Monday, September 18th, 2023 at 6:00pm in the VS American Legion. Mayor Carl Moss called the meeting to order at 6:00pm. Answering roll call were Commissioners Jeff Shawd, Sandy Severtson, Rick Larsen & Dean Helgeson. Also present was Finance Officer Samantha Boyer and City Attorney Patrick Glover.

APPROVAL OF AGENDA

Motion by Helgeson to approve the September 18th, 2023 Proposed Agenda. Larsen seconded the motion. All voting yes. Motion Carried.

APPROVAL OF AUGUST 8TH, 2023 & SEPTEMBER 5TH, 2023 MINUTES

Motion by Shawd to approve the August 8th, 2023 & September 5th, 2023 minutes as presented. Severtson seconded the motion. All voting yes. Motion Carried.

APPROVAL OF AUGUST CLAIMS

Motion by Larsen to approve the August 2023 claims as presented in the amount of \$96,740.53. Shawd seconded the motion. All voting yes. Motion Carried.

APPROVAL OF CASH REPORT

Motion by Severtson to approve the August cash report. Helgeson seconded the motion. All voting yes. Motion Carried.

PUBLIC COMMENT

No Public Comment

CITY ENGINEER REPORT

The City Engineer, Paris Marcy was present at the meeting to give an update on the Water Main Project happening right now. Completion date is still set for October 15th.

Motion by Helgeson to approve pay request to First Rate Excavate in the amount of \$197,848.15. Larsen seconded the motion. All voting yes. Motion Carried.

OLD BUSINESS

Motion by Larsen to approve the 2nd Reading of the 2024 Appropriation Budget- Ordinance 364. Severtson seconded the motion. All voting yes. Motion Carried.

NEW BUSINESS

Motion by Shawd to approve All Saints Serbian Orthodox Church to have a small fireworks display on January 6th, 2024. Helgeson seconded the motion. All voting yes. Motion Carried.

Captain Adam Zishka was present to check in with Commissioners and Residents. He gave an update on the Sheriff's Department.

James Whitley was present to discuss an accident his child had on his bike. No action was taken.

Motion by Shawd to approve Resolution 2023-05 Application for Financial Assistance. Larsen seconded the motion. All voting yes. Motion Carried.

Motion by Severtson to approve City Website Renewal in the amount of \$1,000. Helgeson seconded the motion. All voting yes. Motion Carried.

Motion by Rick to adopt Social Media Policy. Helgeson seconded the motion. All voting yes. Motion Carried.

PUBLIC WORKS REPORT

City Maintenance Supervisor Blaine was not able to be present for the meeting. His monthly maintenance report was presented.

FINANCE OFFICER REPORT

Samantha let everyone know City Hall has been back open since August 8th and fall newsletters went out today.

The Annual SDML Conference is being held in Rapid City this year in October. She is planning to attend.

CITY ATTORNEY REPORT

No Report

COMMISSIONER REPORT

No Report

ADJOURN

There being no further business before the Commission, Helgeson made a motion to adjourn. Severtson seconded the motion. All voting yes. Motion Carried. The next Regular Meeting of the Valley Springs City Commission will be October 10th, 2023 at 6:00pm in the Valley Springs American Legion, 615 Broadway Avenue.

Samantha Boyer, Finance Officer

Carl Moss, Mayor

August 2023 Payables

A & B Business Solutions	\$132.36	07/21-08/20 Services
Alliance Communication	\$243.00	August Phone/Internet
Banyon	\$1,235.00	Banyon Annual Support
Brandon Ace Hardware	\$53.94	Maintenance Supplies
Brandon Heating & Plumbing	\$593.78	City Hall Air Conditioning Service Call
BV Journal	\$60.93	Public Notices
BV School District	\$201.64	August Fuel
Core & Main	\$891.01	Maintenance Supplies
Delta Dental	\$95.00	August Dental
EFTPS	\$1,530.45	08/11/23 Payroll Taxes
EFTPS	\$1,482.50	08/25/23 Payroll Taxes
First National Bank Credit Cards	\$505.89	Maint. Supp. & Stamps for Water Bills
GeoTek	\$1,339.80	City Hall Air Quality Testing
Goldstar Products	\$577.19	Maintenance Supplies
Hawkins	\$2,217.84	Water Supplies
HDR Engineering	\$48,265.20	Water Main & Well House Project
Highway Improvement	\$3,857.15	Asphalt Cracksealing
Horizon Striping	\$1,241.48	Parking Striping
HPSD	\$1,774.16	August Health Insurance
Lloyd Reemts	\$213.67	Around the Clock Reimbursement
Manley Tire	\$22.99	Lawn Mower Tire Repair
Marv's	\$138.00	August Trash Bill
Meierhenry Sargent	\$900.00	Attorney Fees
Menards	\$641.59	Maintenance Supplies
MidAmerican Energy	\$27.02	August Gas Charges
Performance Press	\$292.13	Checks & Red Tags
Sandy Severtson	\$123.25	August Consulting

SD DANR	\$100.00	Annual Fee
SD Public Health Laboratory	\$15.00	Water Tests
SD Retirement	\$1,155.94	August Retirement
Sioux Valley Energy	\$4,538.89	August Electricity
Sioux Valley Environmental	\$1,083.68	Maintenance Supplies
Staples	\$83.33	City Hall Supplies
Sturdevants	\$105.38	Maintenance Supplies
Thein Well	\$7,400.27	Well Maintenance- New Pump
U Drive Technology	\$95.92	Monthly Text Services
Valley Springs Coop	\$322.28	August Diesel
Verizon	\$81.96	Maintenance Phone
W&N Construction	\$1,583.80	Gravel purchase
	\$85,223.42	

August 2023

Payroll

Samantha Boyer	\$1,896.74	08/11/23 Payroll
Blaine Eilts	\$2,215.49	08/11/23 Payroll
Sandy Namanny	\$208.06	08/11/23 Payroll
Eugene Reaves	\$505.08	08/11/23 Payroll
Kianna McKinney	\$299.77	08/11/23 Payroll
Keith Staeffler	\$-	08/11/23 Payroll
Emily Rakstad	\$469.82	08/11/23 Payroll
Samantha Boyer	\$1,887.17	08/25/23 Payroll
Blaine Eilts	\$1,694.97	08/25/23 Payroll
Sandy Namanny	\$590.04	08/25/23 Payroll
Eugene Reaves	\$1,074.28	08/25/23 Payroll
Kianna McKinney	\$196.00	08/25/23 Payroll
Keith Staeffler	\$139.57	08/25/23 Payroll
Emily Rakstad	\$340.12	08/25/23 Payroll
	\$11,517.11	