

**UNAPPROVED MINUTES
REGULAR SESSION
SEPTEMBER 20TH, 2022**

CALL TO ORDER

The Commissioners of the City of Valley Springs met in regular session on Tuesday, September 20th, 2022 at 6:00pm in the VS American Legion. Mayor Carl Moss called the meeting to order at 6:00pm. Answering roll call were Commissioners Sandy Severtson & Rick Larsen & Dean Helgeson. Also present was Finance Officer Samantha Boyer, Public Works Director Blaine Eilts and City Attorney Patrick Glover.

APPROVAL OF AGENDA

Motion by Helgeson to approve the September 20th, 2022 Proposed Agenda. Larsen seconded the motion. All voting yes. Motion Carried.

APPROVAL OF AUGUST 9TH, 2022 MINUTES

Motion by Severtson to approve the August 9th, 2022 minutes as presented. Helgeson seconded the motion. All voting yes. Motion Carried.

APPROVAL OF AUGUST CLAIMS AND PAYROLL

Motion by Larsen to approve the August 2022 claims & payroll as presented in the amount of \$126,329.97. Severtson seconded the motion. All voting yes. Motion Carried.

APPROVAL OF CASH REPORT

Motion by Helgeson to approve the August cash report. Larsen seconded the motion. All voting yes. Motion Carried.

PUBLIC COMMENT

Grant Roberts wanted to discuss his neighbor & his house conditions with the board members and see if there is anything that can be done with his house. We will get our building inspector to inspect his house and see if he is living in safe living quarters.

Cassy Herding wanted to know how else residents could be notified if we change the meeting date.

Samantha let the board members know she put it on the website, sign on City Hall door and sign on the Legion door. She also told Cassy a text alert would be sent out next time as well.

OLD BUSINESS

The 2nd Reading of Ordinance No. 360 was held.

Mayor Moss gave the second reading of Ordinance 360- AMENDING ARTICLE 3, CHAPTER 3.01.12, CITY- WIDE REGULATIONS, FENCES. Motion was made by Larsen to approve Ord. 360. Severtson seconded the motion. All voting yes. Motion Carried.

Blaine let everyone know Slurry Seal on Broadway Ave & Southside Ave will be happening on Monday, September 26th.

CHANGE IN COMMISSION

Jeff Shawd read the Oath of Office for Commissioner, and took his place on the Board.

ADJOURN

A motion was made by Helgeson to adjourn and reconvene under the new Commission. Larsen seconded the motion. All Voting yes. Motion Carried.

CALL TO ORDER

Present: Commissioners Severtson, Larsen, Helgeson, Shawd and Mayor Moss.

NEW BUSINESS

Motion by Helgeson to appoint Jeff Shawd as Public Safety Commissioner. Severtson seconded the motion. All voting yes. Motion Carried.

Motion by Larsen to accept John Vermeer's Resignation as Branch & Leaf Site Monitor. Shawd seconded the motion. All voting yes. Motion Carried.

Motion by Helgeson to approve All Sainted Serbian Orthodox Church to have a small fireworks display on January 6th, 2023. Severtson seconded the motion. All voting yes. Motion Carried.

The 1st Reading of the 2023 Budget – Ordinance 361 was held. The 2nd reading will be at the October 11th, 2022 meeting.

Motion by Shawd to approve City Hall Maintenance in the amount of \$49,675.00. Severtson seconded the motion. All voting yes. Motion Carried.

Motion by Larsen to appoint Don Finstad as City Auditor. Shawd seconded the motion. All voting yes. Motion Carried.

Motion by Larsen to approve Plat of Lots 1 & 21A in Block 3 of Valley View Addition. Helgeson seconded the motion. All voting yes. Motion Carried.

PUBLIC WORKS REPORT

City Maintenance Supervisor Blaine gave his monthly maintenance report.

Blaine discussed starting a spec sheet for new developments. It will be added to the agenda in October.

Blaine let everyone know our Emergency Siren Grant was denied. He plans on getting a bid to replace sirens. He will bring to the October meeting.

Brandon Valley Baseball Association asked if we would purchase 2 more loads of agrilime in the amount of \$3,180. We agreed to cover that.

Blaine thanked Mike Herding for donating paint for fire hydrants.

FINANCE OFFICER REPORT

Samantha let everyone know she plans on continuing sending out quarterly newsletters and if anyone has anything to add, to call Samantha and let her know. Samantha also let the board members know the TAP (sidewalk) grant is being submitted on 9/21/2022. She also wanted to thank everyone know sent letter of support for the grant!

CITY ATTORNEY REPORT

Patrick let everyone know the fence on Dakota Cir. is still up. He will send an email to the realtor to make sure it is still going to be moved by the end of September.

COMMISSIONER REPORT

No Report

ADJOURN

There being no further business before the Commission, Helgeson made a motion to adjourn at 7:04pm. Shawd seconded the motion. All voting yes. Motion Carried. The next regular meeting of the Valley Springs City Commission will be October 11th, 2022 at 6:00pm in the Valley Springs American Legion, 615 Broadway Avenue.

Samantha Boyer, Finance Officer

Carl Moss, Mayor

August 2022 Payables

A & B Business Solutions	\$112.67	7/21-8/20 Servcies
Adapco	\$835.00	Mosquito Control
Alliance Communication	\$235.00	August Phone/Internet
Asco	\$86,261.93	Street Patching
Banyon Data Systems	\$1,235.00	Annual Support Fees
BV Ace Hardware	\$23.98	Water Supplies
BV Journal	\$106.30	Public Notices
BV School District	\$237.20	August Fuel
C&B Operations- John Deere	\$564.04	Mower Supplies
Core & Main	\$552.65	Maintenance Supplies
Costco Membership	\$63.90	Annual Membership
Delta Dental	\$91.00	August Dental
EFPTS	\$1,051.05	August 12th Payroll Taxes
EFPTS	\$1,220.08	August 26th Payroll Taxes
		Maint. Supplies & Stamps for Water Bills & Newsletters
First National Bank Credit Cards	\$1,022.97	Remove & Replace Fire Hydrant
First Rate	\$5,939.87	Support for Sandy's Computer & New printer
GCC Tech	\$664.97	Water Supplies
Hawkins	\$1,886.47	Services from 1/30-8/27
HDR Engineering	\$707.69	August Insurance Premiums
HPSD	\$1,706.82	Sand for Legion Park
Knife River	\$110.63	Water Deposit Refund
Larry Hessling	\$70.00	Mower Tire Repair
Manley Tire	\$131.42	August Trash
Marv's	\$83.00	April-July Legal Fees
Meierhenry Sargent	\$2,655.00	Maintenance Supplies
Menards	\$259.03	August Gas Charges
MidAmerican Energy	\$25.30	Sewer Clean Out
Roto Rooter	\$910.00	Water Tests
SD Public Health Laboratory	\$7.00	August Retirement
SD Retirement	\$1,015.56	August Services
Sioux Falls Humane Society	\$309.10	August Electricity
Sioux Valley Energy	\$4,203.29	City Hall Supplies
Staples	\$113.59	Repair pole light
Thompson	\$2,229.50	August Servies
U Drive Technology	\$50.08	Weed Spray & August Fuel
Valley Springs Coop	\$583.90	Maintenance phone
Verizon	\$92.85	
	\$117,367.84	

August Payroll

Samantha Boyer	\$1,763.89	8/12/22 Payroll
Blaine Eilts	\$1,628.19	8/12/22 Payroll
Jay Lunstra	\$395.22	8/12/22 Payroll
Sandy Namanny	\$374.76	8/12/22 Payroll
John Vermeer	\$58.79	8/12/22 Payroll
Keith Staeffler	\$173.12	8/12/22 Payroll
Samantha Boyer	\$1,753.32	8/26/22 Payroll
Blaine Eilts	\$1,691.53	8/26/22 Payroll
Jay Lunstra	\$733.44	8/26/22 Payroll
Sandy Namanny	\$586.91	8/26/22 Payroll
John Vermeer	\$137.18	8/26/22 Payroll
Keith Staeffler	\$336.25	8/26/22 Payroll
	\$9,632.60	