

**UNAPPROVED MINUTES
REGULAR SESSION
OCTOBER 10th, 2023**

CALL TO ORDER

The Commissioners of the City of Valley Springs met in regular session on Tuesday, October 10th, 2023 at 6:00 pm at the VS American Legion. Mayor Carl Moss called the meeting to order at 6:00 pm. Answering roll call were Commissioners Sandy Severtson, Rick Larsen and Dean Helgeson. Absent: Jeff Shawd.

Also present: Blaine Eilts and City Attorney Patrick Glover.

APPROVAL OF AGENDA

Motion by Helgeson to approve the October 10th, 2023 Proposed Agenda. Larsen seconded the motion. All voting yes. Motion Carried.

APPROVAL OF SEPTEMBER 18th, 2023 MINUTES

Motion by Larsen to approve the September 18th, 2023 minutes as presented. Severtson seconded the motion. All voting yes. Motion Carried.

APPROVAL OF SEPTEMBER CLAIMS

Motion by Helgeson to approve the September 2023 claims as presented in the amount of \$70,986.74. Larsen seconded the motion. All voting yes. Motion Carried.

APPROVAL OF CASH REPORT

Motion by Larsen to approve the September 2023 cash report. Severtson seconded the motion. All voting yes. Motion Carried.

PUBLIC COMMENT

A resident was present to express a concern about the lack of communication during the Water Main Project. The text alert system the City was using did not work properly, so a new system is being looked into and an alternate form of communicating will be discussed, as well.

A resident was present to ask if a Bus Stop sign could be put up for the new Bus Stop at Dunham and Cliff, as it is an extremely busy intersection. The City will put up a Bus Stop sign west of Dunham and Cliff.

CITY ENGINEER REPORT

City Engineer, Paris Marcy was present at the meeting to give an update on the Water Main Project. The Project will be finished by the end of October, except for seeding and a few clean up items.

NO OLD BUSINESS

NEW BUSINESS

Danielle Franco from Southeastern Council of Governments (SECOG) was present for the Public Hearing, regarding Additional Financing for the Drinking Water Improvements Project. The City, with SECOG's assistance, has submitted two applications to the Department of Agriculture & Natural Resources (DANR). The City will know more details when the financing package is announced in January 2024. It could be any combination of loan, grant or principal forgiveness.

A motion was made by Larsen to approve the 2024 Valley Corner Bar Alcoholic Beverage License Applications for Retail (on-sale) Liquor and Package (off-sale) Liquor. Helgeson seconded the motion. All voting yes. Motion carried.

On the Rocks Valley Springs Renewal Beverage License Applications were tabled until the next board meeting, so a question by the owner could be addressed.

The 1st reading of the 2023 Supplemental Appropriations Ordinance No. 365 was read. The 2nd reading will be at the November 14th meeting.

A motion was made by Larsen to approve Change Order #2 for the Water Main Improvement Project. Helgeson seconded the motion. All voting yes. Motion carried.

A motion was made by Helgeson to approve Pay Request #4 to First Rate Excavate, Inc. for the Water Improvement Project. Larsen seconded the motion. All voting yes. Motion carried.

PUBLIC WORKS REPORT

City Maintenance Supervisor Blaine presented a maintenance report.

FINANCE OFFICER REPORT

No Report

CITY ATTORNEY REPORT

No Report

COMMISSIONER REPORT

Commissioner Severtson said the Minnehaha County Auditor’s office asked that the Tax Levy amount on the 2024 Appropriations Ordinance #364 be amended and raised to the maximum amount of \$263,464.00. The Board of Commissioner agreed to raise it to the maximum amount allowed.

EXECUTIVE SESSION

SDCL 1-25-2 (1) Personnel 1-25-2 Discussing the qualifications, competence, performance, character or fitness of any public officer or prospective public officer or employee.

A motion was made by Larsen to go into executive session at 6:55 pm. Helgeson seconded the motion.

All voting yes. Motion carried.

A motion was made by Helgeson to go out of executive session at 7:20 pm. Larsen seconded the motion.

All voting yes. Motion carried.

A motion was made by Helgeson to accept Samantha Boyer’s resignation effective October 9th, 2023.

Larsen seconded the motion. All voting yes. Motion carried.

We would like to thank Samantha for her service to our City as Finance Officer.

Commissioner Sandy Severtson will be filling in until a replacement is found.

City Office Hours will be Monday – Thursday from 9 am – 4 pm. Closed on holidays.

ADJOURN

There being no further business before the Commission, Helgeson made a motion to adjourn. Larsen seconded the motion. All voting yes. Motion Carried. The next Regular Meeting of the Valley Springs City Commission will be November 14th, 2023 at 6:00 pm at the Valley Springs American Legion, 615 Broadway Avenue.

Sandy Severtson, Finance Officer

Carl Moss, Mayor