

UNAPPROVED MINUTES  
REGULAR SESSION  
November 12, 2024

**Call to Order**-The Commissioners of the City of Valley Springs met in regular session on Tuesday, November 12, 2024, at 6:00 pm in the VS American Legion. Mayor Rick Larsen called the meeting to order at 6:00 pm. Answering roll call were Commissioners Jeff Shawd, Dean Helgeson, Cassy Herding & Sandy Severtson. Also present: Public Works Operator Ryan Nussbaum, Finance Officer Donna Van Hout, and City Engineer, Gabe Laber.

**Approval of Agenda**-Motion by Shawd and seconded by Helgeson to approve the November 12, 2024 agenda. All voting yes, motion carried.

**Approval of Minutes**-Motion by Shawd to approve the October 8, 2024 minutes as presented. Herding seconded the motion. All voting yes, motion carried.

**Approval of Claims**-Motion by Herding to approve claims as presented. Severtson seconded the motion. All voting yes, motion carried.

**Approval of Cash Report**-Motion by Shawd to approve the October Proof of Cash report. Helgeson seconded the motion. All voting yes, motion carried.

**Public Comment**-Residents asked the commissioners for an update on the nuisance abatement procedure.

**City Engineer Report**-Gabe attended the meeting representing HDR. He updated the commission with the progress of the well house project. The contractor has finished installing the filter tanks, backwashed and disinfected the filter tanks. The engineer is working on the program integration, they have the tie-in into the raw water in the tower, and they did a generator startup. A motion was made by Severtson, seconded by Herding to approve the pay request #10 AB Contracting for the well house project, in the amount of \$246,320.50. All voted yes, motion carried.

**Public Comments**-None

**Old Business**-A discussion was held on the 4-plex. The commission will appoint a board to serve on the HRC. The board will be approved at the December 10 meeting.

**New Business**-Delinquent utility bills were discussed. They will be assessed to property taxes. A motion was made by Helgeson and seconded by Shawd to approve the renewal of the 2025 SD Health Pool-Health Insurance. All voting yes, motion carried. A motion was made by Herding and seconded by Severtson to adopt the following resolution:

**RESOLUTION # 2024-10**

**A RESOLUTION TO THE CITY OF VALLEY SPRINGS TO ADOPT RESOLUTION 2024-10, TO LEVY A SPECIAL MAINTENANCE ASSESSMENT FOR THE ANNUAL MAINTENANCE OR REPAIRING OF PUBLIC IMPROVEMENTS AS PROVIDED FOR IN SDCL 9-43-138.**

**WHEREAS**, SDCL 9-43-138 provides for the Assessment of maintaining or repairing public improvements;  
and

**WHEREAS**, the City of Valley Springs maintains and repairs public improvements within the city limits;

**NOW THEREFORE BE IT RESOLVED**, that the assessment of annual maintenance and repair of public improvements shall be levied as follows:

1. Designation of lots to be assessed. Pursuant to SDCL 9-43-138, all lots in the City of Valley Springs fronting a street shall be assessed at one hundred dollars (\$100.00) per parcel.
2. Assessment. The City Finance Officer is directed to add such assessment to the general assessment against the property and certify the assessment together with the regular assessment to the county auditor to be collected in the same manner as municipal taxes for general purposes.
3. Assessment subject to review. The assessment is subject to review and equalization the same as assessments or taxes for general purposes.

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Rick Larson, Mayor  
City of Valley Springs

ATTEST:

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Finance Officer  
City of Valley Springs

Adopted: 11/12/24  
Approved: 11/12/24  
Published: 11/21/24  
Effective: 12/11/24

Published once at the approximate cost of: \$ \_\_\_\_\_  
All voting yes, motion carried.

Ordinance 368 – 2024 Supplemental Budget was read by the Mayor. A motion was made by Shawd and seconded by Helgeson to approve the application for the All Saints Serbian Church to have fireworks on January 6, 2025. All voting yes, motion carried. A motion was made by Shawd to approve a one day liquor license to the VS American Legion on November 23, 2024 for their feather party. Motion was seconded by Severtson. All voting yes, motion carried. A motion was made by Herding and seconded by Shawd to approve the On Sale Liquor License and the Off Sale Liquor License for DK Entertainment, LLC dba Valley Corner Bar. All voting yes, motion carried. A motion was made by Shawd and seconded by Helgeson to renew CD #0X566 for 6 months at the rate of 3.69%. All voting yes, motion carried.

**Maintenance Report**-Ryan updated the commission on projects he has worked on or completed in the past month. Ryan discussed a culvert that had been damaged. He is working with the insurance company on repairing it. Ryan discussed the lease the city has on a John Deere tractor. A motion was made by Severtson and seconded by Shawd to approve the renewal of a lease with John Deere and the purchase of pallet forks. All voted yes, motion carried. The city will pay \$6800.00 for three years for the lease and \$637.86 for the forks

**Finance Officer's Report**- Donna attended the SDML Annual Conference.

**Commissioner's Report**-Severtson recommended adding \$100 to the card in honor of John Vermeer. Herding asked the city attorney where were at with the nuisance letters. He

recommended the city send out new letters. Helgeson-no report. Shawd-no report. Mayor Larsen informed the commission that the updated fence ordinance will go to the P&Z board and will be on the agenda for the December 10, 2024 meeting.

There being no further business before the Commission, Helgeson made a motion to adjourn at 6:56pm. Shawd seconded the motion. All voting yes, motion carried.

The next regular meeting of the Valley Springs City Commission will be held on December 10, 2024, at 6:00 PM in the Valley Springs American Legion, 615 Broadway Avenue.

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Rick Larsen, Mayor

ATTEST:

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Donna Van Hout, Finance Officer