

**UNAPPROVED MINUTES
REGULAR SESSION
NOVEMBER 15TH, 2022**

CALL TO ORDER

The Commissioners of the City of Valley Springs met in regular session on Tuesday, November 15th, 2022 at 6:00pm in the VS American Legion. Mayor Cark Moss called the meeting to order at 6:00pm. Answering roll call were Commissioners Rick Larsen, Sandy Severtson & Jeff Shawd. Also present was Finance Officer Samantha Boyer, Public Works Director Blaine Eilts and City Attorney Patrick Glover.

APPROVAL OF AGENDA

Motion by Severtson to approve the November 15th, 2022 Proposed Agenda. Larsen seconded the motion. All voting yes. Motion Carried.

APPROVAL OF OCTOBER 11TH, 2022 MINUTES

Motion by Shawd to approve the October 11th, 2022 minutes as presented. Severtson seconded the motion. All voting yes. Motion Carried.

APPROVAL OF OCTOBER CLAIMS AND PAYROLL

Motion by Shawd to approve the October 2022 claims & payroll as presented in the amount of \$288,206.63. Larsen seconded the motion. All voting yes. Motion Carried.

APPROVAL OF CASH REPORT

Motion by Larsen to approve the October cash report. Severtson seconded the motion. All voting yes. Motion Carried.

PUBLIC COMMENT

No Public Comment

CITY ENGINEER REPORT

The City Engineer, Gabe was present at the meeting to give an update on the Well House Project happening in 2023. Gabe thanked Blaine for taking new water quality samples. The main goals for this project is focusing on improving well houses, water quality & putting alley back to current condition once it is done. We will be having an informational meeting for residents in Valley Springs- date is TBD.

OLD BUSINESS

No Old Business

NEW BUSINESS

Chris Brown from the Brandon Valley Baseball Association wanted to discuss with the board about improvements the Baseball Association wants to do to the ball field this winter. They will be installing new backstops on Legion Field. Shawd made a motion to approve the improvements. Larsen seconded the motion. All voting yes. Motion Carried.

The 1st Reading on Ordinance No. 362 was held.

Motion by Severtson to approve the new Fire Department Roster. Larsen seconded the motion. All voting yes. Motion Carried.

Motion by Shawd to approve a One Day Liquor License for the Valley Springs American Legion Feather Party on November 19th. Severtson seconded the motion. All voting yes. Motion Carried

Motion by Shawd to approve the Liquor License Renewal for Retail (on-sale) & Package (off-sale) at On the Rocks Valley Springs (JONROBPRALGUSKE LLC). Larsen seconded the motion. All voting yes. Motion Carried

Motion by Shawd to approve the Liquor License Renewal for Retail (on-sale) & Package (off-sale) at Valley Corner Bar (DK Entertainment). Larsen seconded the motion. All voting yes. Motion Carried.

PUBLIC WORKS REPORT

City Maintenance Supervisor Blaine gave his monthly maintenance report.

Blaine presented the board with a quote for two Emergency Weather Sirens. The board decided to table it until the next meeting.

Motion by Severtson to approve the Water Tower Service Contract. Shawd seconded the motion. All voting yes. Motion Carried.

Motion by Larsen to approve the purchase of a 3 point landscape rake for up to \$1,000.00. Shawd seconded the motion. All voting yes. Motion Carried.

FINANCE OFFICER REPORT

Samantha let the board members know she had a meeting with TA Recommendation Committee about the sidewalk grant. We will find out the end of January if our application gets approved. She also let the board and public know she sent out winter newsletters- everyone should be getting them in the mail this week.

CITY ATTORNEY REPORT

No Report

COMMISSIONER REPORT

Shawd asked the board member if we would be interested in putting in a chess board at our park. A non-profit organization would put it in.

EXECUTIVE SESSION

Motion by Larsen to go into Executive Session at 6:56pm. Severtson seconded the motion.

Motion by Severtson to come out of Executive Session at 7:14pm. Larsen seconded the motion. All voting yes. Motion Carried.

A motion by Larsen was made to give Samantha a raise to \$25.50/hr. & Blaine a raise to \$24.50/hr. effective January 1st, 2023. Shawd seconded the motion. All voting yes. Motion Carried.

ADJOURN

There being no further business before the Commission, Larsen made a motion to adjourn. Shawd seconded the motion. All voting yes. Motion Carried. The next regular meeting of the Valley Springs City Commission will be December 13th, 2022 at 6:00pm in the Valley Springs American Legion, 615 Broadway Avenue.

Samantha Boyer, Finance Officer

Carl Moss, Mayor

October 2022 Payables

A & B Business Solutions	\$158.94	9/21-10/20 Servcies
Alliance Communication	\$234.00	October Phone/Internet
ASCO	\$48,792.93	Pay Request- Construction Project
ASCO	\$64,886.10	Slurry Seal on Broadway & Southside
BV Journal	\$61.96	Public Notices
BV School District	\$173.72	October Fuel
Core & Main	\$439.15	Maintenance Supplies
Culligan	\$26.25	Water for City Hall & Shop
Delta Dental	\$91.00	October Dental
EFPTS	\$1,184.46	October 7th Payroll Taxes
EFPTS	\$1,062.14	October 21st Payroll Taxes
First National Bank Credit Cards	\$434.53	Maint. Supp. & City Hall Supp.
Goodwill Shred	\$43.75	Empty Shred Bin
Hawkins	\$107.05	Water Supplies
HDR Engineering	\$34,095.00	Well House Project
HPSD	\$1,706.82	October Insurance Premiums
JP Cooke Co.	\$77.95	2023 Dog Tags

Knife River	\$1,114.42	De-icing Sand
Legacy Concrete Services	\$4,692.00	Concrete work on Broadway & Elm
Marv's	\$88.00	October Trash
Meierhenry Sargent	\$600.00	October Legal Fees
Menards	\$395.63	Maintenance Supplies
MidAmerican Energy	\$27.60	October Gas Charges
Minnehaha County Treasurer	\$2,485.11	HRC Taxes
Performance Press	\$211.24	1,000 Envelopes
SD Dept of Labor- Unemployment	\$111.36	3rd Quarter Unemployment Tax
SD Municipal League	\$1,119.29	2023 Dues
SD Public Health Lab	\$222.00	Water Tests
SD Retirement	\$1,079.05	October Retirement
SD Water & Wastewater Assoc.	\$10.00	2023 Dues
SDML Worker's Comp Fund	\$3,585.00	2023 Work Comp Refund
Sioux Valley Energy	\$3,150.59	October Electricity
Staples	\$274.45	Office Supplies
Sturdevant's Auto	\$248.64	Maintenance Supplies
S&S Coating Services	\$1,517.15	Water Tower 2 year warranty inspection
Thompson	\$710.47	Light Repair at the ball field
U Drive Technology	\$84.64	Monthly Text Services
US Bank & Trust	\$6,024.63	Sewer Loan P & I
US Bank & Trust	\$43,660.45	Interest for CW Loan #3
US Bank & Trust	\$43,302.24	Interest for DW Loan #1
USA BlueBook	\$110.88	Water Supplies
Valley Springs Coop	\$779.00	October Fuel
Valley Springs Fire Department	\$10,000.00	Annual Contribution
Verizon	\$82.20	Maintenance phone
	\$279,261.79	

October Payroll

Samantha Boyer	\$1,777.59	10/3/22 Payroll
Blaine Eilts	\$1,748.30	10/3/22 Payroll
Jay Lunstra	\$501.62	10/3/22 Payroll
Sandy Namanny	\$617.28	10/3/22 Payroll
Keith Staeffler	\$93.22	10/3/22 Payroll
Samantha Boyer	\$1,733.26	10/21/22 Payroll
Blaine Eilts	\$1,625.85	10/21/22 Payroll
Jay Lunstra	\$250.81	10/21/22 Payroll
Sandy Namanny	\$596.91	10/21/22 Payroll
	\$8,944.84	