

**Special Meeting Minutes  
City of Valley Springs  
Board of Commissioners  
401 Broadway Ave.  
November 28, 2023  
6:00 PM**

**Call to Order**

The meeting was called to order by Mayor Moss.

Present: Commissioners Sandy Severtson, Jeff Shawd, Dean Helgeson. Rick Larsen called in by phone at 6 pm.

**Approval of Agenda**

Motion made by Helgeson to approve the Agenda. Seconded by Shawd. All voting yes. Motion carried.

No need to go into executive session.

A motion was made by Shawd to appoint Donna Van Hout as Finance Officer for the City of Valley Springs at \$30 per hour, starting December 11<sup>th</sup>, 2023. Office hours being Monday through Thursday 8 am - 5 pm and Friday 8 am until Noon. Seconded by Helgeson. All voting yes. Motion carried.

**ADJOURN**

A motion was made by Helgeson to adjourn. Seconded by Shawd. All voting yes. Motion carried.

The next regular meeting of the Valley Springs City Commission will be held on December 12, 2023 at 6:00 pm in the Valley Springs American Legion, 615 Broadway Ave.

\_\_\_\_\_, Mayor

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