

UNAPPROVED MINUTES
 REGULAR SESSION
 December 10, 2024

Call to Order-The Commissioners of the City of Valley Springs met in regular session on Tuesday, December 10, 2024, at 6:00 pm in the VS American Legion. Mayor Rick Larsen called the meeting to order at 6:00 pm. Answering roll call were Commissioners Jeff Shawd, Dean Helgeson, Cassy Herding & Sandy Severtson. Also present: Public Works Operator Ryan Nussbaum, Finance Officer Donna Van Hout, Patrick Glover City Attorney, and City Engineer, Gabe Laber.

Approval of Agenda-Motion by Shard and seconded by Helgeson to approve the amendments made to the December 10, 2024 agenda. All voting yes, motion carried.

A motion was made by Herding and seconded by Shawd to approve the amended December 10, 2024 agenda. All voting yes, motion carried.

Pledge of Allegiance

Approval of Minutes-Motion by Shawd to approve the November 12, 2024 minutes as presented. Severtson seconded the motion. All voting yes, motion carried.

Approval of Claims-Motion by Shawd to approve claims as presented. Helgeson seconded the motion. All voting yes, motion carried.

031058	SD PUBLIC ASSURANCE ALLIANCE	\$13,624.65	Insurance
031059	SECOG	\$4,000.00	Adm Assistance-Consolidated Grant
031061	CASH	\$100.00	Petty Cash
031062	MINNEHAHA COUNTY TREASURER	\$30.00	Annexation
031063	U.S. POSTAL SERVICE	\$560.00	Post Card Stamps
031065	AB CONTRACTING LLC	\$246,320.50	Pay Request 10
031066	HDR ENGINEERING INC	\$14,014.10	Well House Project
031067	SD DEPT OF AG. & NAT. RESOURCES	\$100.00	Storm water Construction
031068	SD RETIREMENT SYSTEM	\$66.51	Penalty
031069	SD RETIREMENT SYSTEM	\$2,029.78	November 2024 Retirement-3 Payrolls
031070	AUTO VALUE	\$27.78	Bucket Truck Repair
031071	BRANDON VALLEY SCHOOL DISTRICT	\$144.47	Fuel
031072	BV JOURNAL	\$68.93	Publishing
031073	Donna Van Hout	\$21.23	Adobe-November
031074	HAWKINS WATER TREATMENT INC	\$40.00	Water Supplies
031075	HEALTH POOL OF SD	\$2,723.82	Health Insurance
031076	MEIERHENRY SARGENT, LLP	\$675.00	Legal
031077	SD ASSOCIATION OF RURAL WATER	\$525.00	Annual Fees-2025
031078	SD DEPT OF AG. & NAT. RESOURCES	\$850.00	NPDES Municipal
031079	SD PUBLIC HEALTH LABORATORY	\$15.00	Water Testing
031080	SEFOG	\$100.00	Annual Fees
031081	ACE HARDWARE	\$82.19	Misc. Supplies
031082	AMERICAN PLAYGROUND COMPANY	\$11,091.20	Install playground equipment
031083	J&K Concrete & Construction	\$24,586.30	Installing sidewalk and dirt work
031084	MENARDS	\$122.31	Misc. Supplies
031085	BV Chamber of Commerce	\$175.00	Annual Membership
031086	Menards	\$135.10	Office/Shop Supplies
291611	MARV S SANITARY	\$88.00	Charges for Service-Garbage
291612	FIRST NATIONAL BANK	\$213.78	Safety Benefits
291613	A&B BUSINESS SOLUTIONS	\$254.65	Printer Set up
291614	MIDAMERICAN ENERGY	\$9.25	Natural Gas
291615	EFTPS - U.S. DEPT OF TREASURY	\$1,829.07	PR 23 Nov 2024
291616	EFTPS - U.S. DEPT OF TREASURY	\$1,696.00	PR #24 Nov 2024

291617	FIRST NATIONAL BANK	\$66.59	Remote Deposit Scanner Fee
291618	DELTA DENTAL	\$98.00	Dental Insurance
291619	SIOUX VALLEY ENERGY	\$3,377.77	Office, Shop, ballfields, sirens, ice rink, etc.
291620	MIDAMERICAN ENERGY	\$226.26	Natural Gas
291621	CULLIGAN	\$32.00	City Office
291622	ALLIANCE COMMUNICATIONS	\$528.00	Phone/Internet Service
291623	SANDY SEVERTSON	\$325.00	Finance Office Consulting
291624	MARV'S SANITATION	\$88.00	Garbage Collection
291625	Card member Services	\$301.23	Office/Shop Supplies
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		\$331,362.47	

Payroll November 2024

0031038	Namanny, Sandra K	\$546.51
0306767	REAVES, EUGENE	\$747.66
0306766	Nussbaum, Ryan	\$2,283.04
0306768	Van Hout, Donna	\$1,489.31
0031039	Vermeer, John	\$108.05
0031060	Namanny, Sandra K	\$503.28
0306770	REAVES, EUGENE	\$274.84
0306769	Nussbaum, Ryan	\$2,421.95
0306771	Van Hout, Donna	\$1,491.77
0031064	Namanny, Sandra K	\$611.36
0306773	REAVES, EUGENE	\$100.30
0306772	Nussbaum, Ryan	\$2,247.59
0306774	Van Hout, Donna	\$1,817.12
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		\$14,642.78

Approval of Cash Report-Motion by Herding to approve the November Proof of Cash report. Severtson seconded the motion. All voting yes, motion carried.

Public Comment-A resident attended the meeting to discuss a noise violation. The city attorney informed him there wasn't anything the city could really do. A letter will be sent out to remind residents of the noise ordinance.

City Engineer Report-Gabe attended the meeting representing HDR. He updated the commission with the progress of the well house project. It is close to start up. They are waiting for a replacement part that had a leak. A motion was made by Herding, seconded by Helgeson to approve the pay request #11 AB Contracting for the well house project, in the amount of \$189,329.21. Roll Call: Severtson-yes, Herding-yes, Helgeson-yes, and Shawd-yes. Motion carried. Change order #2 was presented to the commissioners. A motion was made by Shawd and seconded by Herding to approve change order #2. Roll Call: Severtson-yes, Herding-yes, Helgeson-yes, and Shawd-yes. Motion carried.

Old Business

New Business-Ordinance 368 – 2024 Supplemental Budget was read by the Mayor.

A motion was made by Shawd to approve the VS Fire Department roster. Motion was seconded by Severtson. All voting yes, motion carried.

A motion was made to appoint the following to the HRC Board: Sandy Severtson-5 years, Cassy Herding-4 years, Nate Wong-3 years, Anne Wong-2 years and Sara Helgeson- 1 year. Motion was made by Shawd and seconded by Helgeson. All voting yes, motion carried. A motion was made by Shawd and seconded by Severtson to approve the 2025 Humane Society annual agreement. All voting yes, motion carried. Jacob Maras, Minnehaha County Highway department attended the meeting to talk to the commissioners about the bridge on 103 and the highways going through Valley Springs. No action taken.

A motion was made by Shawd to adopt Resolution 2024-11 applying the contingency money in the city budget. Motion was seconded by Helgeson. Roll Call: Severtson-yes, Herding-yes, Helgeson-yes, and Shawd-yes. Motion carried.

City Attorney-Patrick recommended the commission start taking roll call after every motion.

Maintenance Report- Ryan gave a list of the projects he worked on the past month. Ryan and Patrick updated the commission on a property in city limits that is in violation of a building code.

Finance Officer's Report- Donna reported the furnace went out in the city office and has been fixed. She updated the commission on a liquor license in town, the 2025 salary resolution, the updated fence ordinance will have a public hearing at the January 14th meeting and will have a first reading. She has been attending election classes, and will be on vacation January 10th through the 12th.

Commissioner's Report-Severtson reminded the commission that they give the American Legion \$500 for letting the commission meet there once a month. Herding, Helgeson and Shawd had no report.

Executive Session: A motion was made to go into executive session at 7:15 pm pursuant to SDCL 1.25.2 (1) Personnel. Motion was made by Rick Larsen and seconded by Sandy Severtson. All voting yes, motion carried. A motion was made by Helgeson to come out of executive session at 8:01 pm. All voting yes, motion carried.

There being no further business before the Commission, Helgeson made a motion to adjourn at 8:02 pm. Shawd seconded the motion. All voting yes, motion carried.

The next regular meeting of the Valley Springs City Commission will be held on January 14, 2025, at 6:00 PM in the Valley Springs American Legion, 615 Broadway Avenue.

Rick Larsen, Mayor

ATTEST:

Donna Van Hout, Finance Officer