

**UNAPPROVED MINUTES
REGULAR SESSION
DECEMBER 20TH, 2022**

CALL TO ORDER

The Commissioners of the City of Valley Springs met in regular session on Tuesday, December 20th, 2022 at 6:00pm in the VS American Legion. Mayor Carl Moss called the meeting to order at 6:00pm. Answering roll call were Commissioners Rick Larsen, Sandy Severtson & Dean Helgeson. Also present was Public Works Director Blaine Eilts and City Attorney Patrick Glover.

APPROVAL OF AGENDA

Motion by Helgeson to approve the December 20th, 2022 Proposed Agenda. Larsen seconded the motion. All voting yes. Motion Carried.

APPROVAL OF NOVEMBER 15TH, 2022 & NOVEMBER 28TH, 2022 MINUTES

Motion by Helgeson to approve the November 15th, 2022 & November 28th, 2022 minutes as presented. Severtson seconded the motion. All voting yes. Motion Carried.

APPROVAL OF NOVEMBER CLAIMS AND PAYROLL

Motion by Severtson to approve the November 2022 claims & payroll as presented in the amount of \$35,155.70. Larsen seconded the motion. All voting yes. Motion Carried.

APPROVAL OF CASH REPORT

Motion by Larsen to approve the November cash report. Helgeson seconded the motion. All voting yes. Motion Carried.

PUBLIC COMMENT

No Public Comment

CITY ENGINEER REPORT

The City Engineer, Gabe was present at the meeting to give an update on the Well House Project happening in 2023.

OLD BUSINESS

Motion by Larsen to approve the 2nd Reading of Ordinance 362- Design Standards & Materials List. Severtson seconded the motion. All voting yes. Motion Carried.

NEW BUSINESS

Motion by Severtson to approve a Peddlers License for Spudz 'N' Stuff Food truck. Helgeson seconded the motion. All voting yes. Motion Carried.

Motion by Severtson to approve Resolution 2022-09- Re-Plat of Lots 3A & 3B in Block 4 of Homestead at Valley View Addition. Larsen seconded the motion. All voting yes. Motion Carried.

Motion by Larsen to approve Resolution 2022-10 Special Maintenance Assessment. Helgeson seconded the motion. All voting yes. Motion Carried.

Motion by Helgeson to approve Resolution 2022-11- New Water & Sewer Rates. Larsen seconded the motion. All voting yes. Motion Carried.

Motion by Severtson to approve Resolution 2022-12- Contingency Transfers. Helgeson seconded the motion. All voting yes. Motion Carried.

The 1st Reading of Supplemental Budget Ordinance No. 363 was held.

Motion was made by Larsen to approve Minnehaha County Sheriff's Department 2023 Contract in the amount of \$45,702.80. Severtson seconded the motion. All voting yes. Motion Carried.

Motion by Helgeson to approve Humane Society 2023 Contract. Larsen seconded the motion. All voting yes. Motion Carried.

Motion by Severtson to approve the 2023 Garbage Haulers License Renewal for Waste Management. Seconded by Helgeson. All voting yes. Motion Carried.

Motion by Larsen to approve the 2023 Garbage Haulers License Renewal for Marv's. Seconded by Helgeson. All voting yes. Motion Carried.

PUBLIC WORKS REPORT

City Maintenance Supervisor Blaine gave his monthly maintenance report.

Blaine presented the board with a quote for two Emergency Weather Sirens. The board decided to table it until the next meeting.

FINANCE OFFICER REPORT

End of Year Meeting is scheduled for December 30th, 2022 at 6:00pm at the Legion.

City Hall will be closed December 23rd per Governor and closed December 26th in observance of Christmas.

CITY ATTORNEY REPORT

No Report

COMMISSIONER REPORT

No Report

EXECUTIVE SESSION

Motion by Helgeson to go into Executive Session at 6:46pm. Larsen seconded the motion.

Motion by Severtson to come out of Executive Session at 6:56pm. Helgeson seconded the motion. All voting yes. Motion Carried.

A motion by Larsen was made to give Sandy Namanny & Jay Lunstra a 5% raise effective January 1st, 2023. Severtson seconded the motion. All voting yes. Motion Carried.

ADJOURN

There being no further business before the Commission, Larsen made a motion to adjourn. Helgeson seconded the motion. All voting yes. Motion Carried. The next Special Meeting of the Valley Springs City Commission will be December 30th, 2022 at 6:00pm in the Valley Springs American Legion, 615 Broadway Avenue.

Samantha Boyer, Finance Officer

Carl Moss, Mayor

November 2022 Payables

A & B Business Solutions	\$128.27	10/21-11/20 Servcies
Alliance Communication	\$234.00	November Phone/Internet
BV Ace Hardware	\$19.99	Maintenance Supplies
BV Journal	\$59.14	Public Notices
BV School District	\$153.88	November Fuel
C&B Operations	\$92.36	Mower Parts
Culligan	\$27.00	Water for City Hall & Shop
Delta Dental	\$91.00	November Dental
EFPTS	\$1,029.72	November 4th Payroll Taxes
EFPTS	\$1,029.10	November 18th Payroll Taxes
First National Bank Credit Cards	\$901.18	Maint. Supp. & Stamps for Newsletters & Water Bills
First Rate Excavate	\$5,034.61	Valley Drive Culvert
Hawkins	\$20.00	Water Supplies
HPSD	\$1,706.82	November Insurance Premiums
Hydro Klean	\$9,483.64	Clean Sewer Lines
Marv's	\$35.00	November Trash
Meierhenry Sargent	\$705.00	October Legal Fees
Menards	\$132.26	Maintenance Supplies
MidAmerican Energy	\$96.75	November Gas Charges
SD Association of Rural Water	\$500.00	2023 Membership Dues
SD Public Health Lab	\$772.00	Water Tests
SD Retirement	\$992.58	November Retirement
SEAFOG	\$100.00	2023 Membership Dues
Sioux Falls Humane Society	\$74.82	October Services
Sioux Valley Energy	\$3,034.04	November Electricity
Staples	\$69.56	Office Supplies
U Drive Technology	\$72.76	Monthly Text Services
United Laboratories	\$327.08	Maintenance Supplies
Verizon	\$82.09	Maintenance phone
	\$27,004.65	

November Payroll

Samantha Boyer	\$1,718.47	11/4/22 Payroll
Blaine Eilts	\$1,619.51	11/4/22 Payroll
Jay Lunstra	\$125.41	11/4/22 Payroll
Sandy Namanny	\$583.32	11/4/22 Payroll
Samantha Boyer	\$1,756.48	11/18/22 Payroll
Blaine Eilts	\$1,558.28	11/18/22 Payroll
Jay Lunstra	\$247.02	11/18/22 Payroll
Sandy Namanny	\$542.56	11/18/22 Payroll
	\$8,151.05	