

**CITY OF VALLEY SPRINGS
UNAPPROVED MINUTES
END OF YEAR MEETING
DECEMBER 29, 2020**

CALL TO ORDER

The Commissioners of the City of Valley Springs met in special session on Tuesday, December 29, 2020 at 6:00 PM in the VS City Hall. Mayor Carl Moss presided. Answering roll call were Commissioners Dean Helgeson, Lance Bauske, Brian Staeffler and Lynn Schmidt. Also present was Finance Officer Linda Hunnel and Homestead @ Valley View Developer Ron Kuipers. Motion by Bauske to approve the December 29, 2020 Posted Agenda. Helgeson seconded the motion. Motion carried, all voting aye.

APPROVAL OF MINUTES

Motion by Helgeson to approve the December 14, 2020 Minutes as presented. Bauske seconded the motion. Motion carried, all voting aye.

CLAIMS AND PAYROLL

Motion by Bauske to approve the December 29, 2020 End of Year Claims in the amount of \$113,691.36. Helgeson seconded the motion. Motion carried, all voting aye.

PUBLIC COMMENT

There was no one present for public comment.

NEW BUSINESS

ANNUAL EMPLOYEE WAGE REVIEW

This item was deferred until Executive Session.

CONTINGENCY TRANSFERS

The Commission reviewed the contingency transfers as presented by FO Hunnel for the General Fund Budget. Staeffler made a motion to transfer \$13,100 out of Contingency and into the following departments: Public Safety Fire Department \$12,500, Health & Welfare \$300, Economic Development \$300. Bauske seconded the motion. Motion carried, all voting aye.

MCEDA REPRESENTATIVE

Hunnel informed the Commission that a MCEDA representative is needed as Don Johnson has resigned his position. Replacements were discussed.

OLD BUSINESS

WATER TOWER DIAL UP ALARM UPDATE

Hunnel had spoken to Thompson Electric concerning the additional features needed on the tower alarm. The Commission agreed that these upgrades would be a huge help in warning maintenance of breakdowns and emergencies. Staeffler made a motion to approve the Thompson Electric quote of \$2425. Schmidt seconded the motion. Motion carried, all voting aye.

HOMESTEAD DEVELOPMENT PAVING TIMELINES

Ron Kuipers of the Homestead @ Valley View Addition updated the commission on timelines within the development. Paving was discussed, along with curb and gutter installation. Mr. Kuipers is also ready to final plat another fourteen lots. Construction will start on three homes this spring. A paving timeline was agreed upon by the Commission and the Developer: Curb and gutter will be installed by August 31, 2021 and the 1st lift of paving for platted lots in Homestead @ Valley View Addition will be installed by November 1, 2021.

1995 DUMP TRUCK UPDATE

At the December 8, 2020 meeting the commission asked if the 1995 dump truck could be sold as it had been donated to the city from the county. Hunnel checked with the Department of Legislative Audit and there were no time limits or restrictions on selling donated equipment as surplus property.

A Planning and Zoning Alternate Board Member is needed. Please apply at City Hall if interested.

EXECUTIVE SESSION SDCL 1-25-2 1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee Bauske made a motion to enter into Executive Session at 6:30 PM. Helgeson seconded. Bauske made a motion to come out of Executive Session at 6:36 PM. Second by Helgeson. Motion by Staeffler to give Finance Officer Hunnel a one dollar hourly increase and to give part time employee's a 3% hourly increase effective 1-1-21. City Maintenance Blaine Eilts is still under probation. Bauske seconded. Motion carried, all voting aye.

There being no further business before the Commission, Helgeson made a motion to adjourn at 6:42 PM. Bauske seconded. Motion carried, all voting aye. The next regular meeting of the Valley Springs City Commission will be January 12, 2021 at 6 PM in the Valley Springs American Legion, 615 Broadway Avenue.

Linda D. Hunnel, Finance Officer

Carl Moss, Mayor

CITY OF VALLEY SPRINGS	CLAIMS	DECEMBER 29, 2020 EOY
FNB-WALGREENS	\$63.88	COVID SUPPLIES
FNB-RABBIT AIRE	\$619.95	COVID AIR PURIFIER
ELAN FINANCIAL SERVICES	\$159.75	EMPLOYEE UNIFORMS
EFTPS - U. S. DEPT OF TREASURY	\$668.56	PR TAX ADJ Q3
EFTPS - U. S. DEPT OF TREASURY	\$1,114.78	121720 PR TAXES
SIOUX VALLEY ENERGY	\$3,249.66	DEC ELECTRICITY USAGE
ALLIANCE COMMUNICATIONS		
COOP	\$913.00	COVID PHONE EQUIP
GCC TECHNOLOGIES OF SD	\$6,826.50	COVID OFFICE EQUIP
DEPT OF ENV & NAT RESOURCES	\$10.00	WATER DISTR CERT
AIRE MASTER OF THE PLAINS	\$469.90	COVID SUPPLIES
NATIONAL RURAL WATER ASSOC	\$67,776.96	PAY OFF LOAN IN FULL
BLAINE EILTS	\$1,361.98	121720 PR
LUNSTRA, JAY	\$509.14	121720 PR
JULIE KIRBY	\$320.43	121720 PR
LINDA HUNNEL	\$1,238.06	121720 PR
NAMANNY, SANDRA	\$205.74	121720 PR
VALLEY SPRINGS FIRE		
DEPARTMENT	\$25,000.00	COVID GRANT REIMB
BRANDON ACE HARDWARE	\$29.21	STREET MAINT
BRANDON VALLEY SCHOOL		
DISTRICT	\$79.75	DEC FUEL PURCHASE
CORE & MAIN LP	\$2,365.30	WATER METER EQUIP
DMI DIESEL MACHINERY, INC	\$13.96	STREET MAINT
HAWKINS WATER TREATMENT	\$29.54	WATER PURIFICATION
MEIERHENRY SARGENT, LLP	\$360.00	NOVEMBER LEGAL SERVICES
MENARDS	\$169.03	STREET, WATER MAINT
NYBERGS ACE	\$21.77	STREET SUPPLIES
SIOUX FALLS HUMANE SOCIETY	\$59.82	NOV ANIMAL CONTROL FEES
STURDEVANT'S AUTO PARTS	\$54.69	STREET-VEHICLE MAINT
	\$113,691.36	

