

UNAPPROVED MINUTES
REGULAR SESSION
May 14, 2024

Call to Order-The Commissioners of the City of Valley Springs met in regular session on Tuesday, May 14, 2024, at 6:00pm in the VS American Legion. Mayor Carl Moss called the meeting to order at 6:00 pm. Answering roll call were Commissioners Jeff Shawd, Dean Helgeson, Rick Larsen & Sandy Severtson. Also present: Finance Officer Donna Van Hout, Public Works Operator Ryan Nussbaum, City Attorney, Patrick Glover, City Engineer Gabe Laber and Paris Marcy.

Approval of Agenda-Motion by Helgeson to approve the May 14, 2024 agenda. Motion was seconded by Shawd. All voting yes, motion carried.

Approval of Minutes-Motion by Larsen to approve the April 10, 2024 minutes as presented. Severtson seconded the motion. All voting yes, motion Carried.

Approval of Claims-Motion by Shawd to approve claims as presented. Helgeson seconded the motion. All voting yes, motion Carried.

Approval of Cash Report-Motion by Larsen to approve the Proof of Cash report. Severtson seconded the motion. All voting yes, motion Carried.

Public Comment-No comments

City Engineer Report-Paris explained to the commission Change order # 1 and recommended the commission approve the change order. A motion was made by Larsen to approve Change order # 1 in the amount of \$5933.96. Motion was seconded by Shawd. All voting yes, motion carried.

Paris presented two pay requests to the commission. The first one was from HDR in the amount of \$17,578.00 and the second one is for AB Contracting, LLC in the amount of \$37,397.15. A motion was made by Severtson to approve both pay requests. Motion was seconded by Shawd. All voting yes, motion carried.

Old Business-None

There being no further business before the Commission, Shawd made a motion to adjourn at 6:09 pm. Helgeson seconded the motion. All voting yes, motion carried.

Oath of Office-Carl Moss administered the Oath of Office for Mayor to Rick Larsen.

Call to Order- Call to Order-The Commissioners of the City of Valley Springs met in regular session on Tuesday, May 14, 2024, at 6:10 pm in the VS American Legion. Mayor Rick Larsen called the meeting to order at 6:10 pm. Answering roll call were Commissioners Jeff Shawd, Dean Helgeson, & Sandy Severtson. Also present: Finance Officer Donna Van Hout, Public Works Operator Ryan Nussbaum, City Attorney, Patrick Glover, City Engineer Gabe Laber and Paris Marcy.

Appointments 2024-A motion was made by Shawd and seconded by Helgeson to approve the appointment of Donna Van Hout as Valley Springs Finance Officer. All voting yes, motion carried. Mayor Larsen administered the Oath of Office to Donna.

Motion by Severtson to appoint Brandon Valley Journal as the official newspaper for Valley Springs. Shawd seconded the motion. All voting yes. Motion Carried.

Motion by Shawd to designate First National Bank of Sioux Falls as financial depositories for Valley Springs. Helgeson seconded the motion. All voting yes. Motion Carried.

Motion by Severtson to appoint Patrick Glover as our City Attorney. Shawd seconded the motion. All voting yes. Motion Carried.

Motion by Helgeson to appoint Gabe Laber as our City Engineer. Helgeson seconded the motion. All voting yes. Motion Carried.

Motion by Severtson to appoint Jeff Shard as Acting Mayor in the event Mayor Larsen is absent. Helgeson seconded the motion. All voting yes. Motion Carried.

Motion by Shawd to appoint Dean Helgeson as Utilities Commissioner. Severtson seconded the motion. All voting yes. Motion Carried.

Motion by Dean to appoint Sandy Severtson as Finance & Revenue Commissioner. Shawd seconded the motion. All voting yes. Motion Carried.

Motion by Helgeson to appoint Jeff Shawd as Public Safety Commissioner. Severtson seconded the motion. All voting yes. Motion Carried.

Applications will be taken until Friday, May 17th for the open position of Public Works Commissioner. A special meeting will be held Tuesday, May 21, 2024 at 6:00 pm to decide the appointment. The meeting will be held at the city hall.

Sioux Metro Growth Alliance-A motion was made to appoint Mayor Rick Larsen to represent the City of Valley Springs for the SMGA. Motion was seconded by Severtson. All voting yes, motion carried.

One Day Consumption – A motion was made by Shawd and seconded by Helgeson to approve a One day consumption license for All Saints Church on June 30, 2024.

A motion was made by Shawd and seconded by Helgeson to adopt the following resolution:

Resolution No. 2024-09

RESOLUTION FOR ANNEXATION OF TERRITORY INTO MUNICIPALITY

BE IT RESOLVED by the Commissioners of the City of Valley Springs, Minnehaha County, South Dakota;

WHEREAS, Viktor and Oksana Sushchik, husband and wife, 921 N. Caleb Avenue, Sioux Falls, SD 57103, have petitioned the City of Valley Springs, pursuant to SDCL § 9-4-1, to annex certain real property into the corporate limits of the City of Valley Springs which is legally described as follows;

Lot 4 of BJM Addition, in the South ½ of Section 34, Township 102 North, Range 47 West of the 5th P.M., and in the North ½ of Section 3, Township 101 North, Range 47 West of the 5th P.M., , Minnehaha County, South Dakota, according to the recorded plat thereof.

WHEREAS, the property is contiguous to the border of the corporate limits of the City of Valley Springs, Minnehaha County, South Dakota; and

WHEREAS, the petition has been signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the City of Valley Springs, Minnehaha County, South Dakota; and

WHEREAS, ample and suitable resources exist to accommodate the orderly growth or development of the contiguous territory;

WHEREAS, there is no estimated difference in tax assessment rate for the residents in the contiguous territory;

WHEREAS, exclusions and irregularities in boundary lines are not the result of arbitrariness;

WHEREAS, there is reasonable present or demonstrable future need for annexing the contiguous territory;

WHEREAS, population and census data indicate that the municipality has or may experience growth or development beyond its present boundaries

NOW, THEREFORE, BE IT RESOLVED that the above described property is hereby annexed into the municipal boundaries of the City of Valley Springs, Minnehaha County, South Dakota.

BE IT FURTHER RESOLVED that a copy of this Resolution for Annexation of Territory into Municipality be delivered to Minnehaha County for purposes of confirming the changes to the city boundaries.

Dated this 14th day of May, 2024.

CITY OF VALLEY SPRINGS

Rick Larsen, Mayor

ATTEST:

Donna Van Hout, Finance Officer

Adopted: May 14, 2024
Published: May 22, 2024
Effective: June 11, 2024

All voting yes, motion carried.

Peddler's Permit-A motion was made by Shawd and seconded by Severtson to approve a Peddler's Permit to Laurie Kuyper for a food truck. She will be parking it on Broadway. All voting yes, motion carried.

Pledge of Allegiance-A motion was made by Shawd to approve adding the Pledge of Allegiance to the agenda starting in June. Motion was seconded by Helgeson. All voting yes, motion carried.

Summer Wages-2023 – A motion was made by Shawd to approve the following wages for 2024. Keith Staeffler-\$16.00 per hour, John Ver Meer-\$13.00 per hour, Brenda Staeffler-\$13.00 per hour, and Sara Kiefer-\$13.00 per hour. Motion was seconded by Severtson. Roll call-voting yes: Severtson, Shawd, and Helgeson. Voting no: none. Motion carried.

Maintenance Report-Ryan discussed the lease options for the John Deere lawn mowers the city has. A motion was made by Shawd to replace on the mowers. Motion was seconded by Severtson. All voting yes, motion carried. Ryan received a quote for street patching from Double H Paving in the amount of \$47,300.00. A motion was made by Helgeson and seconded by Shawd. All voting yes, motion carried.

Finance Officer's Report-The auditors will be in the office May 16th to audit 2021 & 2022. The finance officer will be attending the HR and Finance Officer's school June 11th to the 14th. She will not be in attendance at the June Commission meeting. Working on the water/sewer budget.

Commissioner Reports-Shawd reported an update on having a stronger police presents in Valley Springs. The Sheriff's Department agreed to have someone on patrol after school, day care pick up time and for ball games. Severtson and Helgeson-No report.

There being no further business before the Commission, Helgeson made a motion to adjourn at 6:48 pm. Shawd seconded the motion. All voting yes, motion carried.

The next regular meeting of the Valley Springs City Commission will be held on June 11, 2024, at 6:00 PM in the Valley Springs American Legion, 615 Broadway Avenue.

Rick Larsen, Mayor

ATTEST:

Donna Van Hout, Finance Officer