

**CITY OF VALLEY SPRINGS  
APPROVED MINUTES  
REGULAR SESSION  
JANUARY 12, 2021**

**CALL TO ORDER**

The Commissioners of the City of Valley Springs met in regular session on Tuesday, January 12, 2021 at 6:00 PM in the VS American Legion. Due to COVID-19, audience members and commissioners were required to practice social distancing within the legion meeting room. Mayor Carl Moss presided. Answering roll call were Commissioners Brian Staeffler, Dean Helgeson, Lance Bauske and Lynn Schmidt. Also present was City Maintenance Blaine Eilts, Finance Officer Linda Hunnel, City Attorney Patrick Glover, Jill Meier from the BV Journal, and City Engineers Gabe Laber and Kyle Lentsch. Motion by Bauske to approve the agenda as posted. Helgeson seconded the motion. Motion carried, all voting aye.

**APPROVAL OF MINUTES**

Motion by Staeffler to approve the December 8, 14 and 29, 2020 Minutes as presented. Bauske seconded the motion. Motion carried, all voting aye.

**CLAIMS AND PAYROLL**

Motion by Staeffler to approve the January 12, 2021 Claims in the amount of \$75,166.61. Bauske seconded the motion. Motion carried, all voting aye.

**MONTHLY FINANCIAL REPORTS**

The Commission reviewed the December Proof of Cash Report and the December YTD Budget Report, as submitted by the Finance Officer. Motion by Helgeson, second by Staeffler, to approve the December 2020 Proof of Cash Report. Motion carried, all voting aye. Motion by Staeffler, second by Schmidt, to approve the December YTD Budget Report. Motion carried, all voting aye.

**PUBLIC COMMENT**

Weslie Vik was present to speak about the increased water & sewer rates due to the upcoming SRF Construction Project surcharges. Vik said that due to the \$24 per month per unit increase he would now pay approximately \$1200 a year more in utility payments. The Commission took this into consideration; however they did not vote to reduce apartment surcharges.

**CITY ENGINEER REPORT**

City Engineers Gabe Laber and Kyle Lentsch gave a report on the upcoming street and utility improvements. Laber went over the timeline of the project, which could run from April to October. There will be a public community meeting this spring to enable homeowners affected by the construction to get answers to any questions or concerns. Some homes on Cliff Ave. will not be accessible by vehicle for a limited time during construction. The engineers will work to coordinate the project with homeowners and keep them informed. The contractor will mill the asphalt removed and the city employees will spread the crushed asphalt in alleys and around the lagoon ponds. Mayor Moss did not think that eight inch sewer pipe would be adequate on Cliff Avenue due to problems in the past with sewer back-ups into homes and also the many services from numerous areas in the city that drain into the Cliff Avenue sewer main. The engineer will add the increased pipe size to the plans. Laber warned that bids could come in high due to inflation. There will be a bid opening for the project January 26 in the City Hall.

## **NEW BUSINESS**

### **UTILITY BILLING SURCHARGE**

There was no motion made to change the current surcharge resolution in effect.

### **SRF CONSTRUCTION PROJECT PAY REQUEST**

Motion by Bauske to approve the SRF Loan Reimbursement Request of \$37,327.50, Drinking Water, and \$41,422.50, Clean Water. Helgeson seconded the motion. Motion carried, all voting aye.

## **OLD BUSINESS**

### **COMMUNITY CLUB DONATION**

Valley Springs Community Members Jessica Murphy and Carmen Ruhlman presented Mayor Moss with a \$5,000 check for the purchase of two flashing speed limit signs. The Commission thanks the community club for the volunteer work that made this donation possible.

### **UPCOMING NOTICE OF VACANCY**

Hunnel said Commissioner Lance Bauske's position as Commissioner, 5 year term, will be up this year. Nominating Petitions can be circulated as of January 29, 2021 and must be filed in the Finance Office by February 26, 2021 at 5pm.

## **PUBLIC WORKS REPORT**

Maintenance Employee Blaine Elts presented his monthly report. Items included: snow removal, sign repair, cutting trees out of lagoon fence lines, well house repairs, installing meters with remote shut off, flushing dead end hydrants, shop maintenance, water and sewer inspections, locates, etc. Elts had also researched checklist items from a previous construction meeting with HDR and reported on his findings.

## **FINANCE OFFICER REPORT**

### **BLOCK ENHANCEMENT GRANT UPDATE**

FO Hunnel said she has looked online for a Block Enhancement Grant and found info on a BLOCK Grant, which is a federal grant that deals with Medicaid, Education Funding, Child Care Development, Community Development and Services. There is also CDBG funding but the City of Valley Springs is over household income guidelines for this. She could not find any info on a Block Enhancement Grant.

### **COVID Relief Grant Update**

FO Hunnel reported the City was authorized for \$44,242.43 in grant funding and the VS Fire Department was authorized for \$42,269.80 in grant funding.

### **2001 Wage Report SDCL 6-1-10**

Blaine Elts \$20.00 per hour, Linda Hunnel \$22.00 per hour,  
Jay Lunstra \$16.46 per hour, Sandra Namanny \$13.99 per hour,  
John VerMeer \$10.61 per hour, Keith Staeffler 14.42 per hour, Swimming  
Lesson Chaperones \$9.30 per hour, Summer Swim Bus Driver \$50 Round Trip,  
Occasional Maintenance Help \$10 per hour, Occasional Office Help \$10 per hour,  
Mayor \$75 per mtg \$37.50 per quarter, Commission \$65 per mtg \$25 per quarter.

A Planning and Zoning Alternate Board Member is needed. Please apply at City Hall if interested.

**CITY ATTORNEY REPORT** –City Attorney Patrick Glover continues to follow the complexities of the new marijuana laws and what impact they will have on Valley Springs.

## COMMISSIONER REPORTS – No Reports

### ADJOURN

There being no further business before the Commission, Schmidt made a motion to adjourn at 7:35 PM. Staeffler seconded. Motion carried, all voting aye. The next regular meeting of the Valley Springs City Commission will be February 9, 2021 at 6 PM in the Valley Springs American Legion, 615 Broadway Avenue.

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Linda D. Hunnel, Finance Officer

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Carl Moss, Mayor

### CITY OF VALLEY SPRINGS

### JAN 12, 2021 CLAIMS

NATIONAL RURAL WATER ASSOC	\$905.26	DEC WATER METER LOAN
FIRST NATIONAL BANK	\$297.30	POS PURCHASES DEC
EFTPS - U. S. DEPT OF TREASURY	\$1,197.96	123120 PR TAXES
DELTA DENTAL OF SD	\$88.00	JANUARY DENTAL PREMIUM
BLAINE EILTS	\$1,421.75	123120 PR
COMMISSIONER BRIAN STAEFFLER	\$120.05	123120 PR
MAYOR CARL MOSS	\$138.53	123120 PR
COMMISSIONER DEAN HELGESON	\$120.06	123120 PR
LUNSTRA, JAY	\$509.13	123120 PR
COMMISSIONER LANCE BAUSKE	\$120.06	123120 PR
LINDA HUNNEL	\$1,155.88	123120 PR
COMMISSIONER LYNN G SCHMIDT	\$120.05	123120 PR
NUSSBAUM, RYAN	\$215.74	123120 PR
NAMANNY, SANDRA	\$292.94	123120 PR
SD RETIREMENT SYSTEM	\$1,220.24	DEC RETIREMENT CONTR
HPSD	\$1,626.66	JAN HEALTH INS PREM
A & B BUSINESS SOLUTIONS	\$107.79	JAN COPIER LEASE
ALLIANCE COMMUNICATIONS COOP	\$489.00	GOVT BLDG PHONE
BANYON DATA SYSTEMS, INC	\$894.00	2021 FUND ACCT SUPPORT
BRANDON LUMBER CO., INC	\$43.64	SHOP SUPPLIES
BV JOURNAL	\$145.21	DEC 2020 PUBLICATIONS
DAKOTA FLUID POWER	\$76.87	SNOW REM MAINT
DEPT OF ENV & NAT RESOURCES	\$750.00	2021 WASTEWATER FEE
ELAN FINANCIAL SERVICES	\$85.66	DEC MAINT PURCHASES
FIRST RATE EXCAVATE, INC.	\$3,654.83	WATER LEAK REPAIR
HAWKINS WATER TREATMENT	\$956.09	WATER PURIFICATION R&M
HDR ENGINEERING INC	\$31,255.88	CONSTR PROJECT ENGINEERING FEES
LEUTHOLD	\$754.46	PUMP HOUSE, MISC REPAIR
MARV'S SANITARY, INC.	\$56.00	DEC GARBAGE SERVICE
MEIERHENRY SARGENT, LLP	\$228.00	DEC LEGAL FEES
MENARDS	\$75.06	CITY MAINT
MIDAMERICAN ENERGY	\$359.47	DEC NATURAL GAS
RUNNINGS	\$74.28	CITY SUPPLIES
SD PUBLIC HEALTH LABORATORY	\$28.00	WATER TESTING
SD MUNICIPAL LEAGUE	\$997.92	2021 DUES
SECOG	\$1,271.00	2021 DUES
STURDEVANT'S AUTO PARTS	\$24.69	VEHICLE MAINT
THOMPSON	\$233.70	WATER PURIFICATION MAINT
TRAFFIC LOGIX CORPORATION	\$5,427.00	FLASHING SPEED SIGNS
VALLEY SPRINGS FARMERS COOP	\$358.65	DEC FUEL PURCHASE
VALLEY SPRINGS FIRE DEPARTMENT	\$17,269.80	COVID EQUIP REIMBURSEMENT
	<b>\$75,166.61</b>	

