

**CITY OF VALLEY SPRINGS  
APPROVED MINUTES  
REGULAR SESSION  
JULY 13, 2021**

**CALL TO ORDER**

The Commissioners of the City of Valley Springs met in regular session on Tuesday, July 13, 2021 at 6:00 PM in the VS American Legion. Mayor Carl Moss presided. Answering roll call were Commissioners Brian Staeffler, Dean Helgeson, Sandy Severtson and Lynn Schmidt. Also present was City Maintenance Blaine Eilts, Finance Officer Linda Hunnel, City Attorney Patrick Glover, City Engineers Gabe Laber & Kyle Lentsch, and Jill Meier with the BV Journal. Motion by Helgeson to approve the agenda as posted. Schmidt seconded the motion. Motion carried, all voting aye.

**APPROVAL OF MINUTES**

Motion by Staeffler to approve the June 8, 16 and 21, 2021 Minutes as presented.

Severtson seconded the motion. Motion carried, all voting aye.

**CLAIMS AND PAYROLL**

Motion by Staeffler to approve the July 13, 2021 Claims in the amount of 307,827.91. Helgeson seconded the motion. Motion carried, all voting aye.

**MONTHLY FINANCIAL REPORTS**

The Commission reviewed the June Financial Reports. Motion by Schmidt, second by Severtson, to approve the June 2021 Proof of Cash Report. Motion carried, all voting aye. Motion by Helgeson, second by Staeffler, to approve the June YTD Budget Report. Motion carried, all voting aye.

**PUBLIC COMMENT**

Larry Johnson of the Valley Springs Development Corporation gave the City a check for \$5000 to aid in Valley Drive paving costs. The paving of this area was not included in the construction plans as there were no utility hookups in the 400 foot section of street. Therefore the City of Valley Springs was liable for the \$10,000 asphalt cost. Special thanks to Larry Johnson and the Valley Springs Development Corporation for their generosity!

Ardell Johnson thanked the VS Community Club for their hard work during Booster Days and the American Legion for providing their building during the rain. The joint effort resulted in a fun weekend for area attendees.

**ENGINEER REPORT**

City Engineer Gabe Laber spoke of the construction project's progress. Laber said ASCO will start grading and paving Valley Drive this week and Phase Three street milling on Cliff Avenue will begin around July 22<sup>nd</sup>.

**SRF Loan Reimbursement Pay Request**

Motion by Helgeson, second by Schmidt, to approve the SRF Loan Reimbursement Request in the amount of \$294,911.58: \$26,311.97 payable to HDR, \$268,599.61 payable to ASCO.

Motion carried, all voting aye.

**OLD BUSINESS**

**Fence Drainage Easement Issue**

Jennifer Kielman of Dakota Circle was present to ask the Commission to consider allowing her to cut six inches from the bottom of her fence to allow drainage rather than removing the fence. Some neighboring property owners discussed concern over the possible buildup of ice and snow

restricting water flow. City Attorney Glover was asked about liability issues. Mayor Moss asked Ms. Kielman to contact her Title Company in an attempt to determine why she was not informed of the drainage easement. The issue will be revisited at the August regular monthly meeting.

### **6:30 HEARING 2021 Liquor License Hearing ‘On the Rocks Valley Springs’**

Jon and Rob Pralguske, along with Madison Stamp, were present to speak about the new Restaurant/Bar going in at 320 Broadway Ave. The building will also have a C-Store, patio area with volleyball and gasoline pumps. Pralguske hopes to hire 10-15 people to operate the business, which will be open from 5 am to 2 am.

Motion by Helgeson, second by Staeffler, to approve the 2021 Retail Liquor License at a pro-rated fee for JonRobPralguske, LLC. Motion carried, all voting aye.

Motion by Schmidt, second by Staeffler, to approve the 2021 Package Liquor License at a pro-rated fee for JonRobPralguske, LLC. Motion carried, all voting aye.

### **NEW BUSINESS**

Resolution 2021-06 Special Maintenance Fee

Motion by Helgeson, second by Staeffler, to approve Resolution 2021-06, 2021 Special Maintenance Fee for the City of Valley Springs. Motion carried, all voting aye.

### **PUBLIC WORKS REPORT**

City Maintenance Supervisor Blaine Eilts gave his monthly maintenance report. Items included: Repairing the warning siren, a broken water main valve and sewer clean out. Vehicle repairs were performed on the street sweeper and the bucket truck. Eilts requested shelving for the cold storage building at a cost of approximately \$1200. The Commission approved this purchase. Eilts also submitted two proposals for various small concrete projects. The item was tabled until Hunnel contacts citizens needing sidewalk repairs listed on the proposal and asking them to attend the August meeting.

### **FINANCE OFFICER REPORT**

Hunnel said the Pet Vaccination Clinic was successful. She wrote 29 pet registrations, which is very low compared to the 46.4% average of SD pet owners per household. Hunnel urged the commission to implement text alerts and to consider incentives for citizens to sign up for utility billing auto pay. The Serbian Church requested a small fireworks display for January 6, 2022. Hunnel will find out what time the fireworks will take place. A notice was received from Minnehaha County concerning the rezoning of a parcel that abuts city limits from A-1 to I-1. Midwest Assistance Planning compiled a Vulnerability Assessment & Emergency Response Plan for the City regarding Drinking Water.

### **7:00 Hearing WEST ACRES PAVING ASSESSMENT**

Mayor Moss opened the floor to the West Acres residents present. One resident asked why the developer hadn't paved the streets. The Commission replied that residents had the option of taking legal action against the developer for losses. There was a discussion on payment options and loan terms. Upon no further discussion, Staeffler made a motion to approve Resolution 2021-05, Resolution of Necessity, at loan terms of 3% for 8 years. Helgeson seconded. Motion carried, all voting aye.

**CITY ATTORNEY REPORT**-City Attorney Patrick Glover reported that they are waiting on the SD Supreme Court for recreational marijuana law and also that medical marijuana regulations are not finished at this time.

**COMMISSIONER REPORTS** –Commissioner Helgeson said a former resident had asked for a thirty day extension regarding code enforcement violations. This extension was granted.

Mayor Moss had received a complaint on dirt bikes and go carts and a request to move the flashing speed limit sign to Southside Avenue. Kayla Moss has been working diligently on documenting and preserving items at the Valley Springs Museum and has received donations to go toward much needed maintenance on the building.

Mayor Moss also measured the new driveway on Cliff Avenue reported by the homeowner as too narrow. The Mayor said the driveway measured 11 ½ feet wide. A typical driveway is 9-12 feet wide. Therefore the City will take no action on the driveway that was replaced as part of the Utility Construction Project.

**EXECUTIVE SESSION-**

SDCL 1-25-2 (1) Personnel SDCL 1-25-2 Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.

Motion by Helgeson, second by Schmidt, to enter into executive session at 7:50 PM. Motion by Staeffler, second by Helgeson, to come out of executive session at 7:57 PM. Finance Officer Hunnel requested that her last day of employment be July 16, 2021. The Commission thanked her for her service.

**ADJOURN**

There being no further business before the Commission, Helgeson made a motion to adjourn at 7:57. Severtson seconded. Motion carried, all voting aye. The next regular meeting of the Valley Springs City Commission will be **August 10, 2021** at 6 PM in the Valley Springs American Legion, 615 Broadway Avenue.

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Linda D. Hunnel, Finance Officer

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Carl Moss, Mayor

CITY OF VALLEY SPRINGS	CLAIMS	13-Jul-21
EFTPS - U. S. DEPT OF TREASURY	\$1,522.88	061821 PR TAXES
DELTA DENTAL OF SD	\$88.00	JULY DENTAL PREMIUM
FIRST NATIONAL BANK	\$1,112.48	JUNE POS PURCHASES
SIOUX VALLEY ENERGY	\$4,557.22	JUNE ELECTRICITY
EFTPS - U. S. DEPT OF TREASURY	\$898.00	063021 PR TAXES
EFTPS - U. S. DEPT OF TREASURY	\$1,303.90	070121 PR TAX
MARV'S SANITARY, INC.	\$108.00	JUNE GARBAGE SERVICE
ALLIANCE COMMUNICATIONS COOP	\$236.00	JULY PHONE & INTERNET SERVICES
MIDAMERICAN ENERGY	\$25.94	NATURAL GAS-JUNE
VERIZON WIRELESS	\$92.93	JUNE CELL PHONE MAINT
GENERAL TRAFFICE CONTROLS, INC	\$813.45	FLASHING SPEED SIGN POLE
SD RETIREMENT SYSTEM	\$935.44	061621 PR
BLAINE EILTS	\$1,697.89	061621 PR
LUNSTRA, JAY	\$509.24	061621 PR
JOHN VERMEER	\$114.15	061621 PR
KEITH STAEFFLER	\$173.12	061621 PR
LINDA HUNNEL	\$1,243.54	061621 PR
ROMARIO RODRIGUEZ	\$390.65	061621PR
NAMANNY, SANDRA	\$310.37	061621 PR
SCHOLTEN, KEITH	\$540.25	061621PR
BRENDA STAEFFLER	\$224.41	061821 PR
SARA KIEFER	\$224.41	061821 PR
ASCO	\$225,446.27	UTILITY CONSTR PAYMENT

BARB PETERSEN	\$31.75	WATER DEPOSIT REFUND
DEB KOCH	\$11.35	WATER DEPOSIT REFUND
HDR ENGINEERING INC	\$30,095.77	UTILITY CONSTR ENGINEERING
HPSD	\$1,626.66	JULY HEALTH INS PREM
DEB MERRILL	\$19.04	DEPOSIT REFUND
AH ARENDT	\$2.00	PET LICENSE REFUND
STAEFFLER, BRIAN	\$503.31	2ND QTR COMMISSION PAY
MOSS, CARL	\$519.48	063021 PR
HELGESON, DEAN	\$443.28	2ND QTR COMMISSION PAY
BAUSKE, LANCE	\$143.14	2ND QTR COMMISSION PAY
LINDA HUNNEL	\$1,429.76	VACATION PAY OUT
SCHMIDT, LYNN	\$443.28	2ND QTR COMMISSION PAY
SANDY SEVERTSON	\$382.25	2ND QTR COMMISSION PAY
BLAINE EILTS	\$1,547.68	070121 PR
LUNSTRA, JAY	\$509.22	070121 PR
VERMEER, JOHN	\$108.80	070121 PR
KEITH STAEFFLER	\$49.93	070121 PR
LINDA HUNNEL	\$1,484.11	070121 PR
ROMARIO RODRIGUEZ	\$332.46	070121 PR
NAMANNY, SANDRA	\$215.79	070121 PR
DOUG HANSEN	\$6.00	REFUND PET LICENSE
BRANDON ACE HARDWARE	\$22.64	CITY MAINT PURCHASES
BRANDON VALLEY SCHOOL DISTRICT	\$191.97	JUNE GAS PURCHASE
BV JOURNAL	\$396.23	JUNE PUBLICATIONS
CORE & MAIN LP	\$374.76	WATER UTILITY MAINT
ELAN FINANCIAL SERVICES	\$1,332.28	CITY MAINT PURCHASES
HAWKINS WATER TREATMENT	\$1,474.10	WATER PURIFICATION
MEIERHENRY SARGENT, LLP	\$810.00	MAY LEGAL SERVICES
MENARDS	\$295.60	PARK MAINT
MINNEHAHA COUNTY SHERIFF	\$10,424.70	3RD QTR POLICE SERVICES
MUTH ELECTRIC INC	\$6,707.34	PARK MAINT-BALL FIELD LIGHTS
RUNNINGS	\$63.89	SHOP SUPPLIES
SANITATION PRODUCTS, INC	\$2,720.84	STREET SWEEPER REPAIR
SD PUBLIC HEALTH LABORATORY	\$268.00	JUNE WATER TESTING
STURDEVANT'S AUTO PARTS	\$35.70	STREET VEHICLE MAINT
USA BLUEBOOK	\$180.63	WATER PURIFICATION
VALLEY SPRINGS FARMERS COOP	\$55.63	JUNE DIESEL PURCHASE
	<b>\$307,827.91</b>	