

**CITY OF VALLEY SPRINGS
APPROVED MINUTES
REGULAR SESSION
JULY 9, 2019**

CALL TO ORDER

The Commissioners of the City of Valley Springs met in regular session on Tuesday, July 9, 2019 at 6 PM in the City Finance Office. Mayor Carl Moss presided. Answering roll call were Commissioners Lance Bauske, Dean Helgeson and Brian Staeffler. Commissioner Len Schmidt was absent with notice. Also present was City Maintenance Ryan Nussbaum, City Attorney Patrick Glover, Jamie Hult from the Brandon Valley Journal and Finance Officer Linda Hunnel.

APPROVAL OF AGENDA

Motion by Helgeson to approve the July 9, 2019 Agenda as posted. Staeffler seconded the motion. Motion carried, all voting aye.

APPROVAL OF MINUTES

Motion by Helgeson to approve the June 11, 2019 Minutes. Bauske seconded the motion. Motion carried, all voting aye.

CLAIMS AND PAYROLL

Motion by Bauske to approve the July 9 Claims in the amount of \$33897.92, and the June 20 & July 2 Payroll as presented in the amount of \$14,397.85. Staeffler seconded the motion. Motion carried, all voting aye.

PUBLIC COMMENT

Megan Hudelson from Broadway asked about the parade route and the possibility of a sprinkler park for area youth. Ms. Hudelson was encouraged to contact the Booster Club or form a committee to gather information on costs and financing ideas for a sprinkler park.

NEW BUSINESS

There was no New Business.

OLD BUSINESS

DGR-City Engineer Jesse Morris

Jesse Morris of DGR introduced himself to the Commission and gave an update on the Shared Path Use Project. The sidewalk will be six feet in width. Morris will work on the temporary easements needed. Mayor Moss asked that an informational meeting be scheduled for homeowners affected by the project before construction begins.

Morris also talked about storm sewer upgrades.

PUBLIC WORKS REPORT

City Maintenance Employee Ryan Nussbaum gave the July 9th Maintenance Report.

Nussbaum supplied prices of recycled concrete, recycled asphalt and gravel for the Legion Park parking lot. To save on the cost of the project, Nussbaum said he could grade the lot and place the material. The issue was deferred until the September meeting as the ball season is not yet over.

Nussbaum has received quotes for patching the area in front of the shop. The project will probably have to wait until next year due to budget restraints. Ball field lights have been scheduled for repair.

Nussbaum had received a quote on drain tiling the creek that runs through the city. The contractor would like the area to be dry before commencing work. The Commissioners thought that would be an issue as the area stays wet most of the year.

Nussbaum will also get one of the warning sirens scheduled for maintenance as the repeater is not working properly.

The Commission reviewed plans from a 2010 channel restoration project. A citizen was questioning when a 12 inch pipe in the channel had been placed there. It appeared that this had not happened during the project; no one present had information on when the pipe was placed or who did the work.

MAYOR & COMMISSION REPORTS

Commissioner Staeffler asked if the rains had affected the chip sealing project. Nussbaum said he was assured it did not but will monitor the areas. Staeffler also had a request to close the street on the south side of Kaylee to Mae Rose for a neighborhood party. The Commission approved this as the area would still be assessable. Staeffler was concerned that the fire hydrant by the ball field was leaking. Nussbaum stated that the area was wet from ground water, and it did dry out between rains.

Mayor Moss had talked to a homeowner concerning their lack of a fence surrounding a new swimming pool. Finance Officer Hunnel was asked to send a letter with a copy of the ordinance involved.

Mayor Moss had also received a call concerning the construction of a fence and a possible easement request. The Commission will need a copy of the land survey before any further action can be taken.

FINANCE OFFICER REPORT

Finance Officer Hunnel talked to the Commission about ways to better inform the citizens of upcoming repairs or alerts. The Commission agreed upon an information only Facebook page where Hunnel can post upcoming street or utility maintenance projects, snow alerts, and other items of interest for the citizens.

Hunnel said she is getting familiar with the filing system and software programs at the finance office and is enjoying her new position.

ADJOURN

There being no further business before the Commission, Bauske made a motion to adjourn at 7:25 PM. Helgeson seconded. Motion carried, all voting aye. The next regular meeting of the Valley Springs City Commission will be August 13, 2019 at 6 pm in the Valley Springs Finance Office.

Linda D. Hunnel, Finance Officer