

**CITY OF VALLEY SPRINGS
APPROVED MINUTES
REGULAR SESSION
OCTOBER 8, 2019**

CALL TO ORDER

The Commissioners of the City of Valley Springs met in regular session on Tuesday, October 8, 2019 at 6 PM in the City Finance Office. Mayor Carl Moss presided. Answering roll call were Commissioners Lance Bauske, Dean Helgeson, Lynn Schmidt and Brian Staeffler. Also present was City Maintenance Ryan Nussbaum, City Attorney Patrick Glover, Jill Meier from the Brandon Valley Journal and Finance Officer Linda Hunnel.

APPROVAL OF AGENDA

Motion by Bauske to approve the October 8, 2019 Posted Agenda with the following addition: McClure Plumbing billing for Legion Park. Schmidt seconded the motion. Motion carried, all voting aye.

Ryan Nussbaum informed the Commission about the McClure invoice for repair work done to the damaged sprinkler system at Legion Field. Mayor Moss asked Nussbaum to contact the ball association before the November meeting for further details.

BENJAMIN AKER-Presentation of Historic Document

This agenda item was deferred until the November 12, 2019 meeting.

APPROVAL OF MINUTES

Motion by Helgeson to approve the September 10, 2019 Minutes. Staeffler seconded the motion. Motion carried, all voting aye.

CLAIMS AND PAYROLL

Motion by Bauske to approve the October 8, 2019 Claims in the amount of \$46,903.69. Staeffler seconded the motion. Motion carried, all voting aye.

MONTHLY FINANCIAL REPORTS

The Commission reviewed the September Proof of Cash Report and the September YTD Budget Report, as submitted by the Finance Officer. Motion by Helgeson, second by Bauske, to approve the September 2019 Proof of Cash Report. Motion carried, all voting aye. Motion by Staeffler, second by Bauske, to approve the September YTD Budget Report. Motion carried, all voting aye.

PUBLIC COMMENT

Annie Bennett of Valley Springs asked the Commission what constitutes a nuisance under city ordinance; specifically if private property is being damaged. City Attorney Pat Glover said the city could not act on private issues between neighbors. Section 3.0111 of the 2007 Municipal Code states 'A public nuisance is one that affects at the same time an entire community or neighborhood, or any considerable number of persons, although the extent of the annoyance or damage inflicted upon the individuals may be unequal. Every other nuisance is private. (SDCL 21-10-3)'

NEW BUSINESS

One Day Liquor License-American Legion Post 131

Bauske made a motion to approve the One Day Liquor License for the Nov. 23rd Feather Party event hosted by the American Legion. Helgeson seconded the motion. Motion carried, all voting aye.

Appointment of Planning and Zoning Members

Due to the expiration of terms, Staeffler motioned to renew the two year terms of P&Z Board Members Scott Stegenga and Kevin Lunstra. Bauske seconded. Motion carried, all voting aye.

Bauske made a motion to accept the resignation of P&Z Board member Blaine Eichmann. Schmidt seconded. Motion carried, all voting aye. The Commission thanks Blaine Eichmann for his service to the City of Valley Springs.

Helgeson made a motion to appoint Matt Wingert to P&Z Board. Staeffler seconded the motion. Motion carried, all voting aye.

The Commission discussed the position of the Zoning Administrator. Bauske made a motion to appoint Finance Officer Linda Hunnel as Zoning Administrator. Helgeson seconded the motion. Motion carried, all voting aye. Staeffler motioned to appoint Ryan Nussbaum as an Alternate for the P&Z Board. Bauske seconded the motion. Motion carried, all voting aye. There is a Conditional Use Hearing scheduled for October 22, 2019 at 7:00 PM in the VS City Hall. At the time the Board will act upon an application by Nicole Donner for running an In Home Daycare at 804 Cliff Ave.

OLD BUSINESS

Second Reading Ord. 345-2020 Annual Appropriation Budget

Helgeson made a motion to approve Ordinance 345, the 2020 Annual Municipal Appropriation Budget. Schmidt seconded the motion. Motion carried, all voting aye.

PUBLIC WORKS REPORT

City Maintenance Employee Ryan Nussbaum gave the October 8th Maintenance Report.

Nussbaum presented two estimates for drain tiling the creek through town. As the estimates received to date have differed greatly in terms of price and construction process, the commission approved having the city engineer review the project and shoot elevations of the area.

Nussbaum discussed a cost estimate from First Rate Excavating for the industrial park water utility extension. Staeffler made a motion to approve the \$35,900 cost estimate from First Rate Excavating for the Industrial Park Water Extension Project. Bauske seconded the motion. Motion carried, all voting aye.

The Commission reviewed Maguire Iron's water tower inspection report and discussed the proposed costs, time line and logistics of the project. City Engineer Gabriel Laber will be asked to update the commission on the water tower plans at the November 12, 2019 meeting .

MAYOR & COMMISSION REPORTS

No reports.

FINANCE OFFICER REPORT

Finance Officer Linda Hunnel went over the costs of Utility Billing Auto Pay and Fast Deposit. The Commission agreed that these programs would be a benefit for the city. Hunnel said the 2007 Municipal Ordinance needed to be updated. After this project is finished, work should begin on the 2003 Zoning Ordinance. CPA Don Finstead will start on the 2017 and 2018 Annual Reports after October 15th. The hearing for 2020 Liquor License Renewals will take place at the November 12th regular monthly meeting. Hunnel presented the commission with Valley Springs' logo designs. Hunnel will place the new design on the city website so that residents can vote on their favorite color combination.

ADJOURN

There being no further business before the Commission, Bauske made a motion to adjourn at 7:26 PM. Staeffler seconded. Motion carried, all voting aye. The next regular meeting of the Valley Springs City Commission will be November 12, 2019 at 6 pm in the Valley Springs Finance Office.

Linda D. Hunnel, Finance Officer

Carl Moss, Mayor

OCTOBER 8, 2019 CLAIMS

EFTPS - U. S. DEPT OF TREASURY	\$1,044.48	SEPT 12 PR TAXES
WELLMARK/BLUE CROSS	\$999.74	OCT HEALTH INS PREM
EFTPS - U. S. DEPT OF TREASURY	\$1,195.98	SEPT 26 PR TAXES
FIRST NATIONAL BANK	\$318.41	SEPT POS PAYT
NATIONAL RURAL WATER ASSOC	\$905.26	SEPT WATER METER PAYT

MARV'S SANITARY, INC.	\$56.00	SEPT GARBAGE SERVICE
US BANK TRUST N. A.	\$8,469.24	SRF 01 LAGOON P&I
US BANK TRUST N.A.	\$6,024.63	SRF 02 LOAN P&I
NATIONAL RURAL WATER ASSOC	\$905.26	OCT WATER METER LOAN
LUNSTRA, JAY	\$325.87	SEPT 12 PAYROLL
VERMEER, JOHN	\$110.82	SEPT 12 PAYROLL
LINDA HUNNEL	\$1,227.77	SEPT 12 PAYROLL
NUSSBAUM, RYAN	\$1,541.98	SEPT 12 PAYROLL
NAMANNY, SANDRA	\$276.29	SEPT 12 PAYROLL
COMMISSIONER BRIAN STAEFFLER	\$203.17	SEPT 26 PAYROLL
MAYOR CARL MOSS	\$242.42	SEPT 26 PR
COMMISSIONER DEAN HELGESON	\$203.17	SEPT 26 PR
LUNSTRA, JAY	\$598.00	SEPT 26 PR
COMMISSIONER LANCE BAUSKE	\$203.17	SEPT 26 PR
LINDA HUNNEL	\$1,190.60	SEPT 26 PR
COMMISSIONER LYNN G SCHMIDT	\$143.14	SEPT 26 PR
NUSSBAUM, RYAN	\$1,493.24	SEPT 26 PR
NAMANNY, SANDRA	\$197.06	SEPT 26 PR
DEARBORN LIFE INSURANCE CO	\$103.95	OCT-DEC PREMIUM
DELTA DENTAL OF SD	\$88.00	OCT DENTAL PREMIUMS
SD RETIREMENT SYSTEM	\$854.60	SEPT RETIREMENT CONTR.
A & B BUSINESS SOLUTIONS	\$190.61	OCT COPIER LEASE
ALISON LEUNING	\$30.00	UTILITY DEPOSIT REFUND
ALLIANCE COMMUNICATIONS	\$159.00	PHONE SERVICE
BRANDON ACE HARDWARE	\$37.54	PARK SUPPLIES
BRANDON LUMBER CO., INC	\$18.44	PARK SUPPLIES
BRANDON VALLEY SCHOOL DISTRICT	\$193.96	FUEL-MAINTENANCE
BV JOURNAL	\$222.15	SEPT PUBLICATIONS
CAMPBELLS	\$34.28	PARK MAINT
ELAN FINANCIAL SERVICES	\$60.52	FO, PARK SUPPLIES
GCC TECHNOLOGIES OF SD	\$88.99	IT SERVICES SEPT
GOODWILL OF THE GREAT PLAINS	\$78.00	DOCUMENT SHRED
HAWKINS WATER TREATMENT	\$1,308.32	WATER TREATMENT
KIBBLE EQUIPMENT LLC	\$413.97	MAINTENANCE
MANLEY TIRE & OIL SERVICE	\$72.69	PARK MAINTENANCE
MEIERHENRY SARGENT, LLP	\$888.00	LEGAL SERVICES
MENARDS	\$345.58	CITY PARK, SHOP MAINT
MIDAMERICAN ENERGY	\$25.07	NATURAL GAS UTILITY
SD PUBLIC HEALTH LABORATORY	\$56.00	WATER TESTING
SIOUX FALLS HUMANE SOCIETY	\$56.00	ANIMAL CONTROL SERVICES
SIOUX FALLS TWO-WAY RADIO	\$217.50	SIREN REPAIR
SIOUX VALLEY ENERGY	\$3,663.61	ELECTRIC UTILITY
STURDEVANT'S AUTO PARTS	\$42.04	MAINTENANCE
VALLEY SPRINGS COMMUNITY CLUB	\$200.00	FIBER OPTICS LEGION FIELD
VALLEY SPRINGS FARMERS COOP	\$236.90	FUEL-MAINTENANCE
VERIZON WIRELESS	\$32.27	MONTHLY CELLULAR SERVICE
CORE & MAIN LP	\$260.00	WATER METER SUPPLIES
DAKTRONICS, INC	\$9,050.00	SCOREBOARD-LEGION FIELD
	\$46,903.69	