

**CITY OF VALLEY SPRINGS
UNAPPROVED MINUTES
REGULAR SESSION
NOVEMBER 09, 2021**

CALL TO ORDER

The Commissioners of the City of Valley Springs met in regular session on Tuesday, November 9, 2021 at 6:00 PM in the VS American Legion. Mayor Carl Moss presided. Answering roll call were Commissioners Brian Staeffler, Dean Helgeson and Lynn Schmidt. Commissioner Sandy Severtson was absent. Also in attendance was Ginger Miller, Finance Officer, Blaine Eilts, City Maintenance, Patrick Glover, City Attorney, Gabe Laber, HDR Engineer and Jill Meier with the BV Journal.

APPROVAL OF AGENDA

Motion by Helgeson to approve the agenda as posted. Schmidt seconded the motion. Motion carried, all voting aye.

APPROVAL OF MINUTES

Motion by Staeffler to approve the OCTOBER, 14th, 2021 Minutes as presented. Helgeson seconded the motion. Motion carried, all voting aye.

CLAIMS AND PAYROLL

Motion by Schmidt to approve the OCTOBER Claims in the amount of \$356,742.21. Staeffler seconded the motion. Motion carried, all voting aye.

MONTHLY FINANCIAL REPORTS

The Commission reviewed the OCTOBER Financial Reports. Motion by Helgeson, second by Schmidt, to approve the OCTOBER 2021 Proof of Cash Report. Motion carried, all voting aye. Motion by Staeffler, second by Helgeson, to approve the OCTOBER YTD Budget Report. Motion carried, all voting aye.

PUBLIC COMMENT

Citizens of Lynx Street asked if a sidewalk could be built when the development is complete. Several complaints were made regarding a lawn that hasn't been mowed and residents housing more domestic animals than city ordinances allow. Code enforcement letters will be sent to citizens that are in non-compliance. Several citizens were concerned that the city sirens weren't going off at 9:30PM. Also, mentioned were the Tornado sirens near West Acres Drive. Timing issues might be the cause.

ENGINEER REPORT

HDR Engineer Gabe Laber spoke of the construction project's progress and requested a SRF Loan Reimbursement pay request. Motion by Staeffler, second by Helgeson to approve the SRF Loan Reimbursement Request in the amount of \$423,451: \$6,767.47 payable to HDR, \$416,683.53 payable to ASCO. Motion carried, all voting aye.

OLD BUSINESS

Kennel Permit Request was discussed and denied.

Kayla Moss set up an Amazon Wishlist for the museum. She reported the museum roof is in need of repair and received an estimate of \$1,887 to fix it. She said the Community Club has offered a \$1,000 donation for the roof repair or a HVAC system. Commission Staeffler made a motion to have the roof repaired, Commissioner Schmidt seconded it. Motion carried, all voting aye. She also requested proper archival storage that is temperature controlled and will prevent

theft and light exposure. She also met with Alliance Communication to discuss Wi-Fi for the museum. This topic will be revisited in March.

NEW BUSINESS

7:00 PM - Liquor License Renewals.

Motion by Helgeson, second by Schmidt to approve a One Day Liquor License for the Valley Springs American Legion Feather Party on November 20th. Motion carried, all voting aye.

Motion by Staeffler, second by Helgeson to approve the liquor license renewal for On the Rocks Valley Springs (JONROBPRALGUSKE LLC). Motion carried, all voting aye.

Motion by Schmidt, second by Helgeson to approve the liquor license renewal for Valley Corner Bar (DK Entertainment). Motion carried, all voting aye.

Rob Pralguske, On the Rocks Valley Springs discussed upcoming events he would like to bring to Valley Springs. Automania the summer of 2022 and USO Military Band, Saturday December 11, 2021.

The 1st Reading of the 2021 Supplemental Appropriation Budget – Ordinance 357 was held. The 2nd reading will be at the December 14, 2021 meeting.

PUBLIC WORKS REPORT

City Maintenance Supervisor Blaine Eilts gave his monthly maintenance report. Eilts proposed replacing corroded plumbing in the well house and requested a Flow Meter to test the fire hydrants. Eilts reported that a city fence is encroaching on private property. It was decided to move the fence back in accordance with the recorded land survey.

FINANCE OFFICER REPORT

Finance Officer Ginger Miller reported the receipt of Coronavirus Local Recovery Funds (CLFRF) in the amount of \$65,271.72. It was discussed to use the funds for Water/Sewer projects. Miller also reported that she received a call requesting an application for a Medical Cannabis Dispensary License in Valley Springs. City ordinances and information will be provided to the interested party.

CITY ATTORNEY REPORT- City Attorney, Patrick Glover provided additional expertise regarding the requested application for a Medical Cannabis Dispensary License. Attorney Glover said the city's ordinance became effective November 9, 2021 and the application window is 90 days from the effective date. He informed us that the State of South Dakota will open up the applications November 18, 2021. He gave Miller a copy of Form E, the Local Government Compliance Certification to be issued upon receipt of an application from the state.

COMMISSIONER REPORTS

Mayor Carl Moss made a request on the behalf of 405 Valley Drive. They wish to fill in ditches between driveways. A 10", 100' culvert will be installed as well.

ADJOURN

There being no further business before the Commission, Helgeson made a motion to adjourn, Staeffler seconded. Motion carried, all voting aye.

The next regular meeting of the Valley Springs City Commission will be **December 14, 2021** at 6 PM in the Valley Springs American Legion, 615 Broadway Avenue.

Ginger L. Miller, Finance Officer

Carl Moss, Mayor