

**CITY OF VALLEY SPRINGS
UNAPPROVED MINUTES
REGULAR SESSION
OCTOBER 12, 2021**

CALL TO ORDER

The Commissioners of the City of Valley Springs met in regular session on Tuesday, October 15, 2021 at 6:00 PM in the VS American Legion. Mayor Carl Moss presided. Answering roll call were Commissioners Brian Staeffler, Dean Helgeson, Sandy Severtson and Lynn Schmidt. Also present was City Maintenance Blaine Eilts, City Attorney Patrick Glover, HDR Engineer Cody Woessner and Jill Meier with the BV Journal.

APPROVAL OF AGENDA

Motion by Helgeson to approve the agenda as posted. Severtson seconded the motion. Motion carried, all voting aye.

APPROVAL OF MINUTES

Motion by Helgeson to approve the September 14th, 2021 Minutes as presented. Schmidt seconded the motion. Motion carried, all voting aye.

CLAIMS AND PAYROLL

Motion by Staeffler to approve the September Claims in the amount of \$740,922.25. Helgeson seconded the motion. Motion carried, all voting aye.

MONTHLY FINANCIAL REPORTS

The Commission reviewed the September Financial Reports. Motion by Schmidt, second by Staeffler, to approve the September 2021 Proof of Cash Report. Motion carried, all voting aye. Motion by Staeffler, second by Schmidt, to approve the September YTD Budget Report. Motion carried, all voting aye.

PUBLIC COMMENT

Homestead Homes asked the city to plow the streets in their new development before accepting the street. The city agreed.

ENGINEER REPORT

HDR Engineer Cody Woessner spoke of the construction project's progress and requested a SRF Loan Reimbursement pay request. Motion by Helgeson, second by Severtson to approve the SRF Loan Reimbursement Request in the amount of \$318,021.62: \$22,369.03 payable to HDR, \$295,652.59 payable to ASCO. Motion carried, all voting aye.

OLD BUSINESS

Jennifer Kielman-fence/drainage easement issue – CANCELLED

Motion by Staeffler, seconded by Helgeson to approve the Special Assessment Roll Resolution 2021-7 for the West Acres 2nd lift paving. Motion carried, all voting aye.

NEW BUSINESS

7:00 PM - Liquor License Transfer Hearing. Motion by Staeffler, second by Helgeson to approve the transfer of the Valley Corner Bar On/Off-Sale Liquor Licenses to Jeff Tibke, owner of DK Entertainment. Motion carried, all voting aye.

The 2nd Reading of the 2022 Appropriation Budget – Ordinance 356 was held. Motion by Staeffler, second by Schmidt to approve. Motion carried, all voting aye.

The 2nd Reading of the Medical Marijuana License – Ordinance 354 was held. Motion by Helgeson, second by Staeffler to approve. Motion carried, all voting aye.

Kennel Permit discussion was deferred to the November 9th, 2021 meeting.

Museum Update – Kayla Moss, Museum Volunteer said the museum roof was leaking, causing interior damage to the walls and archives. Ms. Moss requested to purchase document scanners for archive purposes. The scanners will cost \$100-\$600 each. Motion by Severtson, second by Helgeson to approve the scanner purchases.

PUBLIC WORKS REPORT

City Maintenance Supervisor Blaine Eilts gave his monthly maintenance report. Eilts proposed replacement banners for the city street lights. Eilts gave an update on tree trimming notices that was sent to 86 citizens. Only 56 citizens complied with the tree trimming notice so 30 letters will be mailed out for non-compliance.

FINANCE OFFICER REPORT

Finance Officer Ginger Miller was not present due to illness.

CITY ATTORNEY REPORT- City Attorney, Patrick Glover briefly discussed the minor changes to the medical cannabis licensing ordinance.

COMMISSIONER REPORTS

No Reports

ADJOURN

There being no further business before the Commission, Helgeson made a motion to adjourn, Staeffler seconded. Motion carried, all voting aye.

The next regular meeting of the Valley Springs City Commission will be **November 9, 2021** at 6 PM in the Valley Springs American Legion, 615 Broadway Avenue.

Ginger L. Miller, Finance Officer

Carl Moss, Mayor